

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 9 March 2017 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	Morris

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.



Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

4. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 7 March 2017.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

5. NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE - THE SWAN INN, MAIN STREET, ADDINGHAM 1 - 20

The Strategic Director, Place will submit **Document “AA”** which reports that the Council has received a nomination to list property known as The Swan Inn, Main Street, Addingham as an Asset of Community Value under the Localism Act 2011. The report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Recommended -

That in accordance with Option 1 as detailed in Document “AA” the nomination of the property known as The Swan Inn, Main Street, Addingham as an Asset of Community Value is accepted.

(Stephanie Moore – 01274 432256)



6. **TRAFFIC REGULATION ORDER (TRO) TO INTRODUCE WAITING RESTRICTIONS AND LIMITED WAITING RESTRICTIONS ON GREENGATE ROAD, KEIGHLEY** 21 - 34

The Strategic Director, Place will submit **Document “AB”** which considers objections received from local businesses to a Traffic Regulation Order to introduce waiting restrictions and limited waiting restrictions on Greengate Road, Keighley.

Recommended-

That Members be mindful of the options outlined within Section 9 of Document “AB” when making a resolution, and the objectors be advised accordingly.

(Simon D’Vali – 01535 618181)

7. **AIREDALE, WHARFEDALE AND CRAVEN CLINICAL COMMISSIONING GROUP** 35 - 58

The Strategic Director, Place will submit **Document “AC”** which informs the Committee about the objectives, performance and plans of the Airedale, Wharfedale and Craven Clinical Commissioning Group and requests views and comments.

Recommended-

That the Committee notes and comments on the objectives, performance and plans of the Airedale, Wharfedale and Craven Clinical Commissioning Group as outlined in Appendix 1 of Document “AC”.

(Jonathan Hayes – 01535 618008)

8. **KEIGHLEY AREA COMMUNITY DEVELOPMENT COMMISSIONS 2015-17 PROGRESS UPDATE** 59 - 68

The Strategic Director, Place will submit **Document “AD”** which outlines the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2016 to February 2017 to support Ward priorities within the Keighley Area Ward Plans 2016-17.



Recommended-

That the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2016 to February 2017 to support Ward priorities within the Keighley Area Ward Plans 2016-17 be noted.

(Jonathan Hayes – 01535 618008)

9. WELFARE ADVICE SERVICES IN THE BRADFORD DISTRICT 69 - 78

The Strategic Director, Health and Wellbeing will submit **Document “AE”** which outlines the new approach to the delivery of welfare advice services across the district. It includes the details of commissioning processes employed; new service expectations; who the providers are; the transformation of access routes and the intention to raise service quality.

Recommended-

- (1) That the report and its contents be noted; allowing time for the new services to embed and commence their change programmes.**
- (2) That services be encouraged to work closely with their ward members and to ensure service access data is up to date for a wide range of stakeholders and referrers.**

(Sarah Possingham/Julie Robinson-Joyce – 01274 431319/434143)

10. KEIGHLEY TOWN CENTRE TRAFFIC MANAGEMENT MEASURES 79 - 88

At its meeting on 8 march 2016 the Executive approved a strategy for short, medium and long term improvements to assist traffic flow around Keighley Town Centre and complement regeneration opportunities of key development sites.

The Strategic Director, Place will submit document **“AF”** which updates the Committee on the progress made.



Recommended-

That the Committee notes the content of the short, medium and long term measures for transport improvements in Keighley Town Centre and the progress being made towards implementation of those proposals.

(Richard Bruce – 01274 437616)

11. **HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR KEIGHLEY CONSTITUENCY - 2017/18** 89 - 100

The Strategic Director, Place will submit **Document “AG”** which provides information on the Capital Highway Maintenance funding element of the Local Transport Plan for 2017/18 and makes recommendations on the allocation for Non-Classified road resurfacing schemes and Surface Dressing sites in the Keighley constituency.

Recommended-

That the proposed programme of works for 2017/18 as shown in Appendices 2 and 3 of Document “AG” be approved.

(Andy Fisher – 01535 618297)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



Report of the Strategic Director of Place to the meeting of Keighley Area Committee to be held on to be held on 9th March 2017 at Keighley Town Hall at 6pm.

AA

Subject:

Nomination to list property as an Asset of Community Value - The Swan Inn, Main Street, Addingham

Summary statement:

The Council has received a nomination to list property known as The Swan Inn, Main Street, Addingham as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Stuart McKinnon-Evans
Strategic Director of Corporate
Services
Report Contact: Stephanie Moore,
Estate Manager
Phone: (01274) 432256
E-mail: steph.moore@bradford.gov.uk

**Portfolio: Regeneration, Planning and
Transport**

**Overview & Scrutiny Area: Regeneration
and Economy**

1. SUMMARY



- 1.1 The Council has received a nomination to list property known as The Swan Inn, Main Street, Addingham as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

2. BACKGROUND

- 2.1 The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

- 3.1 The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3.2 The Community Right to Bid

- 3.2.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that the determination of nominations be devolved to Area Committee.

- 3.2.2 The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the property is removed from the list and the owner is able to sell the property to who ever he wants and by whatever means he wishes.

- 3.2.3 The Community Right to Bid provisions **do not** :

- Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.
- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.



- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.3 Definition of an Asset of Community Value

3.3.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).

3.3.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

3.3.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.4 Who can nominate an asset to be listed

3.4.1 Nominations to list an asset as being of community value can be made by;

- A local voluntary or community group that is [incorporated](#) – this means it has a separate legal status from its members
- A local voluntary or community group that is [not incorporated](#) but has at least 21 members who appear on the electoral roll within CBMDC or a neighbouring authority.
- A parish council
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
 - a) A charity
 - b) A community interest company
 - c) A company limited by guarantee that is non profit distributing
 - d) An industrial provident society that is non profit distributing.

For a local group to be able to nominate it must be able to demonstrate that its activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with



Bradford).

3.5 The Nomination

3.5.1 The nomination application is included at Appendix 1.

3.5.2 Officers have assessed the nomination and have found that :

Criteria	Finding	Comment	Criteria met?
The nominator eligible to nominate Assets of Community Value?	Yes	Parish Council	Yes
Is the nominated asset exempt from listing?	No	Not exempt	Yes
The land and buildings are used (and in the past 5 years) to further the social well-being and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	The asset in question has been in community use for many years	Yes
It is realistic to think that the building or land will continue to be used in a way which will further the social well-being and social interests of the community within the next 5 years?	Yes		Yes

3.5.3 Accordingly, Council's Officers have assessed that the criteria for listing have been met and recommend that The Swan Inn, Main Street, Addingham is listed as an Asset of Community Value.

4. OTHER CONSIDERATIONS

4.1 Property owners (but not occupiers) may appeal against the Council's decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.

4.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review. However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.



4.3 As mentioned at 3.2.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.

4.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

5. FINANCIAL & RESOURCE APPRAISAL

A property owner has a right to compensation for losses incurred as a result of listing.

6. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

7. LEGAL APPRAISAL

Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

8. OTHER IMPLICATIONS

8.1 EQUALITY & DIVERSITY

None

8.2 SUSTAINABILITY IMPLICATIONS

None

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

8.4 COMMUNITY SAFETY IMPLICATIONS

None

8.5 HUMAN RIGHTS ACT

None



8.6 TRADE UNION

None

8.7 WARD IMPLICATIONS

None

8.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None

9. NOT FOR PUBLICATION DOCUMENTS

None.

10. OPTIONS

10.1 **Option 1:** Accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10.2 **Option 2:** Reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10.3 Option 1 is the preferred option as the nominated asset does meet the criteria for listing set out in the Act.

11. RECOMMENDATIONS

Recommended -

That in accordance with Option 1 the nomination of the property known as The Swan Inn, Main Street, Addingham as an Asset of Community Value is accepted.

12. APPENDICES

Appendix 1 - Nomination form and Plan

13. BACKGROUND DOCUMENTS

Report to the Executive meeting of 6th November 2012; The Localism Act 2011 – The Community Right to Bid.



Asset
Management

No. 19019

17 JAN 2017

Passed to: AH

File:



The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community value

You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application **please read** the information about the Assets of Community Value provisions available on the Council website at http://www.bradford.gov.uk/bmdc/leisure_and_culture/parks_and_open_spaces/assets_of_community_value

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent to:

Assets of Community Value
The Operational Estate Manager
Estate Management
City of Bradford Metropolitan District Council
7th Floor Jacobs Well
Bradford
BD1 5RW

For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

Stage one: Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an 'asset of community value' they can fill in an application form and ask the Council to list the property as an 'asset of community value'. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. A list will also be compiled for any unsuccessful nominations that do not meet the criteria.

Stage 2: The owner wants to sell their asset

If the owner wants to sell their asset they must notify the Council, which will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks of informing the Council of their intention to sell their asset an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months from the date that they notified the Council of their intention to sell the asset.

Step 3: A designated community group wants to bid for the asset

If an eligible community interest group *does* express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

Step 4: The point at which the asset is to be sold

The six month window of opportunity is only for eligible community interest groups to put their business plans together and gather necessary funding. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



Nomination Form

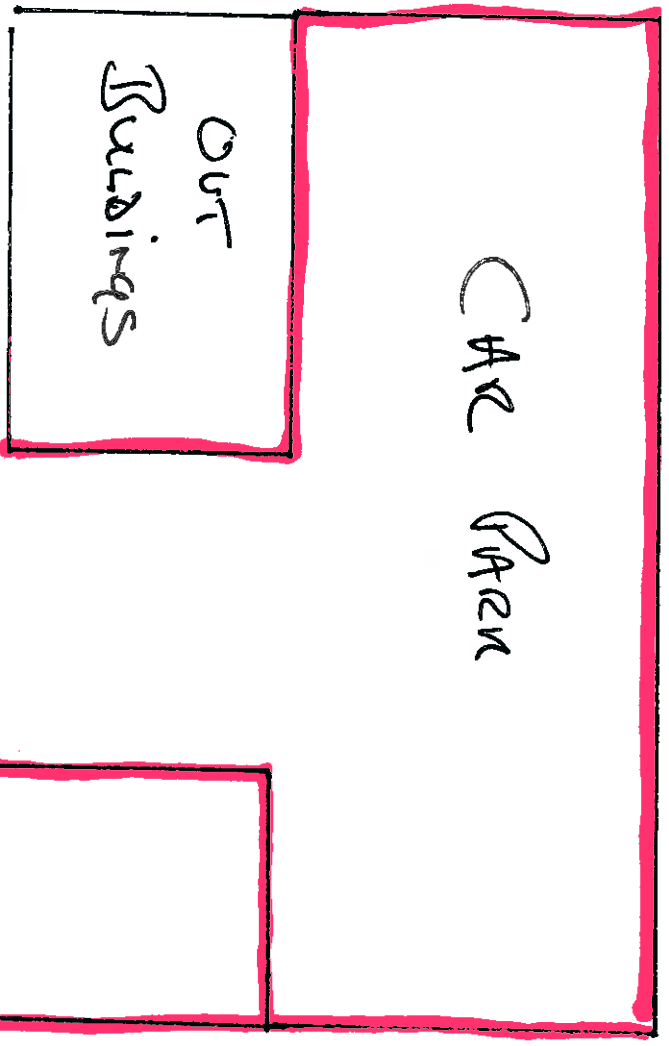
Ref.....
(for Council use)

Section 1: About You		
Title	MRS	
First Name	JANE	
Surname	MARKHAM	
Address	THE OLD SCHOOL MAIN ST ADDINGHAM	
Postcode	LS29 0NS	
Telephone number	01756 711305	
Email address	clerk@addingham-pc.gov.uk	
Your relationship to the nominating organisation	CLERK	
Section 2: About your Organisation		
Please provide evidence that you are eligible to make a nomination. See the Appendix for information about who can nominate.		
2.1 Name of organisation	ADDINGHAM PARISH COUNCIL	
2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council	X	
Charity		
Community interest company		
Unincorporated body		

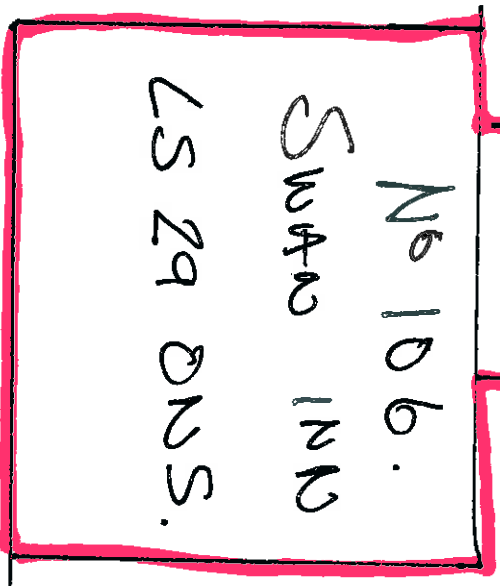


Company limited by guarantee		
Industrial and provident society		
<p>2.3 Number of members registered to vote locally (unincorporated bodies) In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.</p> <p style="text-align: center;">N/A</p>		
<p>2.5 Local connection Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.</p> <p style="text-align: center;">OBULOUS</p>		
<p>2.6 Distribution of surplus funds (applicable to certain types of organisations only) If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.</p> <p style="text-align: center;">N/A</p>		
<p>2.7 More about your organisation What are the main aims and activities of your organisation?</p> <p style="text-align: center;">LOCAL COUNCIL</p> <p>If your organisation isn't a registered charity or company please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.</p>		

N. ↓



	No 102 - 104
No 100	



B6160 Main St. ADDINGTON

3. Details of the land or building(s) that you are nominating.

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	SWAN PUBLIC HOUSE
Address or location of the asset	MAIN ST ADDINGHAM
Description of the asset and its boundaries	PUB AND CAR PARK

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	ENTERPRISE INNS 3 MONKSPATH HALL RD SOUTH HILL, WEST MIDLANDS B90 4ST
Current leaseholder(s) name and address	JONNY SAYERS + AMY KEESAN THE SWAN - 106 MAIN STREET ADDINGHAM - LS29 0NS
Names and addresses of all current occupants of the land	JONNY SAYERS + AMY KEESAN 106 MAIN STREET ADDINGHAM LS29 0NS

5. Reasons for nomination ; Why you think the land or building is of community value

Please note that the following are not able to be assets of community value:-

- A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.
- A caravan site.
- Operational land. This is generally land belonging to the former utilities and other statutory operators.

5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?

* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.

SEE ATTACHED SHEETS

5.2 How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

SEE ATTACHED SHEET.

Section 5.1.

Yes,

Cultural.

The Asset is a meeting place for various Groups :-

Yorkshire Churches Trust.

Addingham Drama Group.

Addingham Gala Group.

Addingham Environment Group.

Recreational and Sporting Groups:-

Various local sports supporters groups.

Bradford Octogenarian Cycle Club.

Addingham Golf Club.

Ilkley Running Club.

Swan Acoustics Group.

Various informal walking groups use the Asset as a meeting place.

Live music events are hosted weekly at the pub which brings the whole community together – which furthers people’s wellbeing. This also provides a platform for local music artists and musical instrument makers and contributes to the local area’s culture.

The car park is used by people from the village and surrounding area for a Christmas Market and various outdoor events throughout the year.

There are good transport links to and from the pub which enables all members of the community easy and safe access and people from the surrounding areas can easily enjoy the pub’s facilities.

The pub hosts regular quiz nights and televised sporting events. This allows people in the community to come together to enjoy specific events and provides a safe place for vulnerable members of society to also enjoy the events.

The pub contributes to the local culture by allowing local sports teams to meet in the pub, and traditionally, other sports teams from Leeds/Bradford on their homeward journeys.

Section 5.1.

The pub has been included in many local tourist and local pub guides which attract more people to the pub from the surrounding areas and communities which helps to boost the local economies. It also puts the pub on the map as a pub worthy of recognition from the Council.

Several new businesses now rely on the large car park for their customer parking, which is a great asset that attracts both local people and others from local communities. The pub landlord does not charge for car parking, he believes that all local businesses should benefit from the asset.

The pub has a special value to the local heritage and culture which should be protected. The pub's heritage forms an important part of the community's historic and cultural identity. This furthers the cultural interest of the community, as traditional pubs of architectural value are becoming rarer.

Section 5.2.

Should the pub come up for sale, we would be concerned that the pub and the car park could be sold for redevelopment. We would therefore consult with the community and assess our options- including the potential for community ownership. We would seek the assistance of groups such as CAMRA and the Plunkett Foundation who have previously helped communities to look to the various means including funds and grants to purchase and run the pub ourselves.

SECTION 5.2.

6. Submitting your nomination

6.1 What to include

- Your organisation's constitution, Articles of Association or Trust Deed (section 2.7)
- Your sketch plan of the asset that you are nominating (section 3).

6.2 Signature

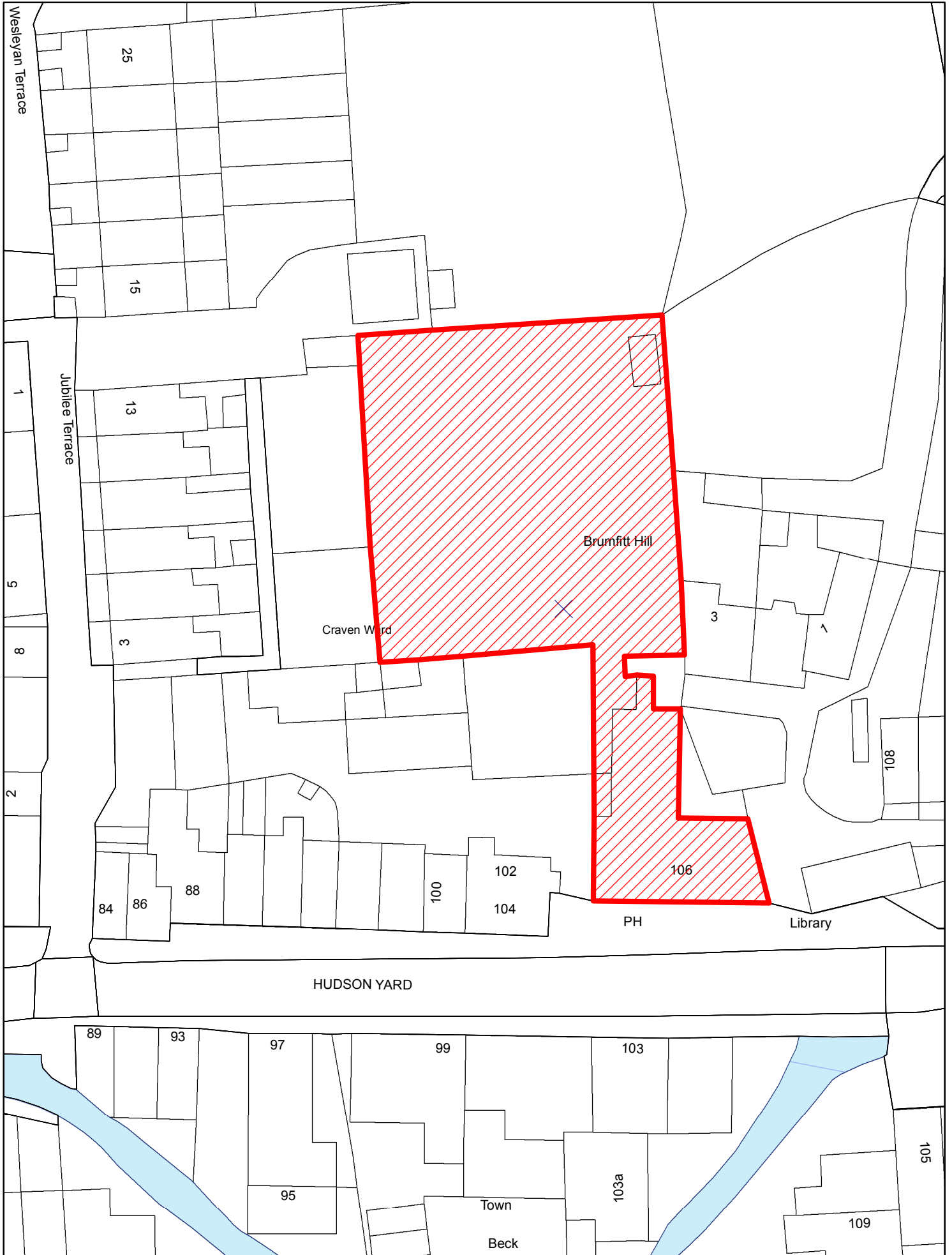
By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature.....

Date.....

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ACV 0052 - The Swan, Addingham



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Report of the Strategic Director of Place to the meeting of the Keighley Area Committee to be held on 9th March 2017.

AB

Subject:

Objections have been received to the proposed Traffic Regulation Order (TRO) to introduce waiting restrictions and limited waiting restrictions on Greengate Road, Keighley.

Summary statement:

This report considers objections received from local businesses to a Traffic Regulation Order to introduce waiting restrictions and limited waiting restrictions on Greengate Road, Keighley.

It is recommended that:

- That Committee Members be mindful of the options outlined within Section 9 of this report when making a resolution.
- The objectors be advised accordingly.

Steve Hartley
Strategic Director (Place)

Portfolio:
Regeneration, Planning and Transport

Report Contact: Simon D'Vali
Phone: (01535) 618181
E-mail: simon.dvali@bradford.gov.uk

Overview & Scrutiny Area:
Environmental and Waste Management



1. SUMMARY

This report considers 4 objections received from local businesses to a Traffic Regulation Order to introduce waiting restrictions and limited waiting restrictions on Greengate Road, Keighley.

2. BACKGROUND

- 2.1 Concern has previously been expressed from a number of local businesses that indiscriminate parking on Greengate Road, Keighley is causing, sightline, congestion and access problems for vehicles.
- 2.2 A couple of meetings have been held with these businesses, to identify the exact lengths of Greengate Road where these problems were being encountered, with a view to try to identify a possible solution to alleviate these problems.
- 2.3 A location plan identifying Greengate Road, Keighley and it's surrounding streets showing the existing and proposed waiting restrictions are identified within the plan, attached to this report as Appendix 1.
- 2.4 This committee approved on 23 July 2015, funding for this proposed TRO, also shown on Appendix 1 of this report.
- 2.5 The proposed TRO was formally advertised on 26th January 2017 for a 3 week period and resulted in the receipt of 4 formal objections and 1 representation. These objections along with officer comments are tabulated in Appendix 2.

3. OTHER CONSIDERATIONS

- 3.1 Keighley Town Council, the emergency services and WYCA have been consulted on the scheme proposals with no adverse comments having been received.
- 3.2 Three businesses on Sunderland Street have expressed concerns that if the proposed waiting restrictions and limited waiting restrictions were to be introduced on Greengate Road, Keighley as shown on Drawing No. TDG/THN/103211/TRO-1A, then it would result in the parking situation becoming much worse on Sunderland Street. These businesses' concerns are tabulated as objectors 2, 3 and 4, along with officer comments in Appendix 2.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

The cost of introducing the proposed TRO will be met from this Committee's capital allocation.



4.2 **Resources**

The proposed scheme can be processed within existing staff resources.

5. **RISK MANAGEMENT AND GOVERNANCE ISSUES**

There are no risk management implications.

6. **LEGAL APPRAISAL**

There are no legal implications at present.

7. **OTHER IMPLICATIONS**

None

7.1 **EQUALITY & DIVERSITY**

In the event that the proposed TRO is developed further, due regard would be given to Section 149 of the Equality Act 2010.

7.2 **SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications arising from this report.

7.3 **GREENHOUSE GAS EMISSIONS IMPACTS**

There are no greenhouse gas implications arising from this report.

7.4 **COMMUNITY SAFETY IMPLICATIONS**

There are no community safety implications arising from this report.

7.5 **HUMAN RIGHTS ACT**

There are no human rights implications arising from this report.



7.6 TRADE UNION

There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

None

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Ward Plans 2015-16.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

Option 1 - The proposed TRO to introduce waiting restrictions and limited waiting restrictions on Greengate Road, Keighley as shown on Drawing No. TDG/THN/AK/103211/TRO-1A (attached as Appendix 1 to this report) be approved, sealed and implemented as formally advertised, and the objectors be advised accordingly.

Option 2 - That the proposals be abandoned

Option 3 - Members may prefer to take a course of action other than indicated in the above options or the recommendations, in which case they will receive appropriate guidance from others.

10. RECOMMENDATIONS

That Committee Members be mindful of the options outlined within Section 9 of this report when making a resolution, and the objectors be advised accordingly.



11. APPENDICES

Appendix 1 – Drawing No. TDG/THN/103211/TRO-1A showing the advertised restrictions.

Appendix 2 – Objectors and officers comments.

Appendix 3 – Drawing submitted by objector 1.

Business owner on Greengate Road, Keighley. (The blue shaded buildings are marked by the business owner to show companies who have signed their petition and proposal).

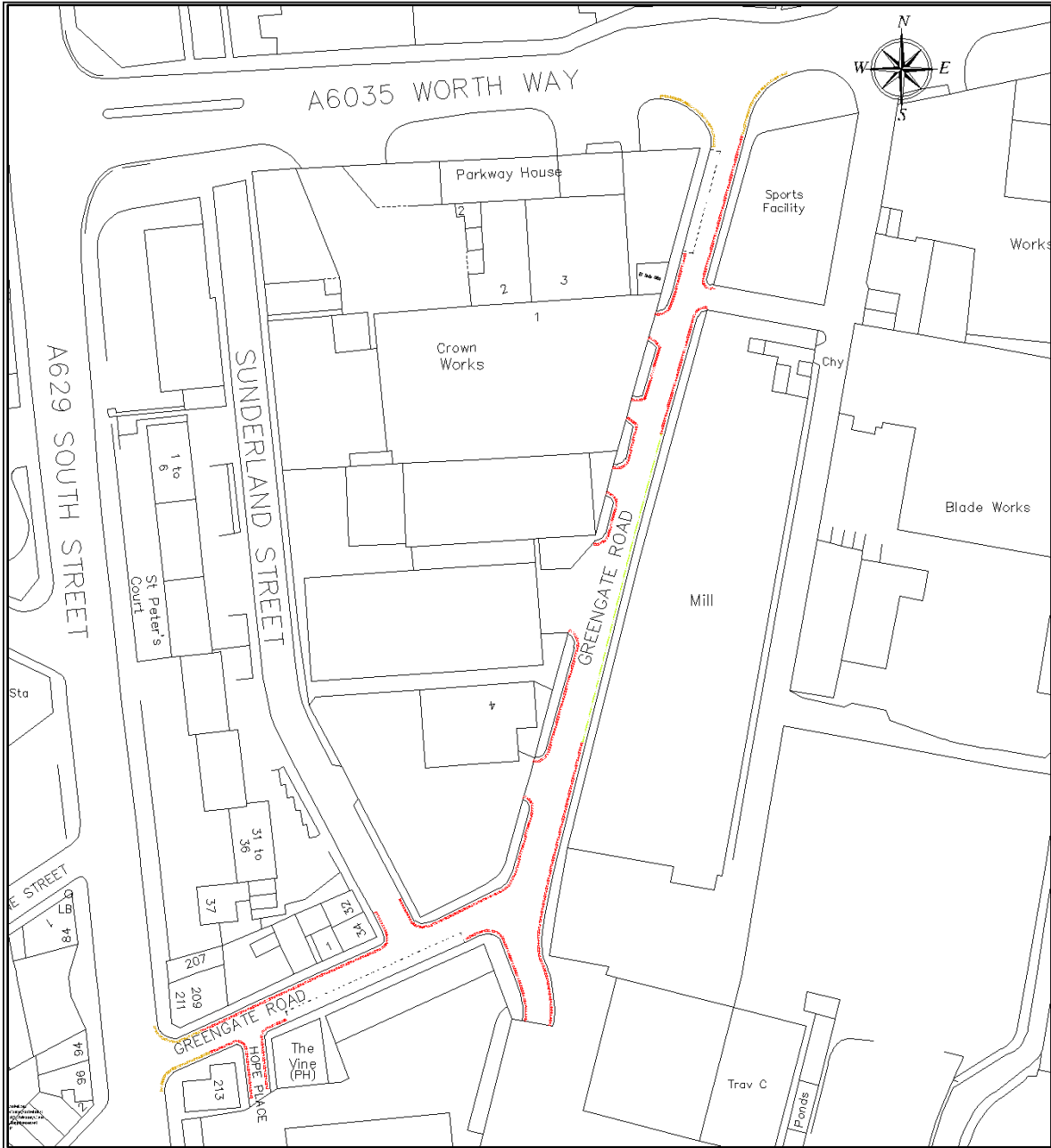
Appendix 4 – Drawing submitted by objector 2.

Business owner on Sunderland Street, Keighley. (The red lengths are marked by the business owner to show where they feel there should be yellow lines. They also believe the areas unmarked should be left for free unrestricted parking.)

12. BACKGROUND DOCUMENTS

12.1 Keighley Area Committee Report 23 July 2015.





Key

- Existing 'No waiting at anytime restrictions'
- Proposed No Waiting Monday to Saturday 9am to 5pm restrictions - Single Yellow Line
- Proposed 'No waiting at anytime restrictions' - Double Yellow Lines
- Proposed limited waiting parking Monday to Saturday 9am to 5pm 2 hours no return within 2 hours

Author	MHC 12/13
Revision	1/13 - 048
City of Bradford MDC	
Department of Regionation Business, Planning, New Order, Safer Road, Transport and Public Services, Districts, Highways Planning, Transport & Highways Service	
Name: GREENGATE ROAD, KEIGHLEY Date: Region: District: Ward: Elected:	
Project Name: CONSULTATION PLAN Date: TDG/TH/103211/TR0-1A	



Objections – Greengate Road Area	Officer Comments
<p><u>Objector 1 – Business owner on Greengate Road, Keighley</u></p> <p>We are the Mills Tenants and representatives of other businesses in the immediate/local vicinity. We have examined the plans and we know the site well. We wish to object strongly to the draft proposal. Please find attached our objection reasons / a supported proposal by the other businesses and residents.</p> <p>We came to know about this unfortunate problem in August 2015, from the outset our attitude has been keen to work with everyone to arrange and facilitate a fair solution equal to all businesses, the problem is not one of sole responsibility but of equal ownership, we have tried to work together constructively to facilitate everyone and we hope this has been recognised by Simon D'Vali, Bruce Andrews and all other respected Councillors involved.</p> <p>From the onset we have visited each business and spoke at length, we were able to reach agreements and solutions immediately by communicating more effectively, to date this has been successful.</p> <p>.</p> <p><u>Counter Proposal</u> The below are based on NRGym being the bottom left side looking up the road towards EWL & Greengate Autos being the top right of street.</p> <p><u>(i) - Parking matters as is from the entrance from South street shown on TRO</u></p> <p><u>(ii) - The right side of Greengate Road up to the corner of Greengate autos to be completely restricted – No Parking Anytime</u></p> <p><u>(iii) - The Left side of Greengate Road from the corner of NRGym to be restricted no parking Monday – Friday 9am-5pm</u></p> <p><u>(iv)- Directly opposite the mill (from the corner of Greengate Road to the first roller shutter entrance) to be restricted to limited waiting Monday – Friday 2 hours no return.</u></p> <p>Following the meetings held at EWL we decided to carry out a feasibility study based on the TRO put forwards, unfortunately our first study came back very negatively and led us to believe some problems would be pushed elsewhere in the local vicinity - creating more serious issues, we took into consideration the data we collect from our entry system which logs all entries and exit times of our members</p> <p>Our busiest periods are -</p> <p><u>6am-9am</u> – When all of the other businesses are either closed or just getting started</p> <p>and</p> <p><u>5pm-9pm</u> – When the other businesses are shutting up or closed</p> <p>We conducted a second very simple exercise which was to physically block the entire the Left side of Greengate (side indicated by "mill" except the immediate road side of the "sport facility") between 9am and 5pm apart from a length directly opposite the mill. Our survey highlighted the below</p>	<p>Objector 1 supports the no waiting at anytime proposal immediately adjacent to the businesses on Greengate Road.</p> <p>Objector 1 supports the limited waiting bay on Greengate Road.</p> <p>Double parking on Greengate Road would block access. The suggestion of a single yellow line adjacent to the Gym and a limited waiting bay opposite cannot be accommodated.</p> <p>The extension of the limited waiting bay to the first roller shutter door on Greengate Road would hinder access to the side road to the Mill opposite.</p> <p>The extension of the single yellow line opposite Hattersley Mill could be looked at. This would create parking areas before 9am and after 5pm in accordance with the requirements of the Gym. This could impede on access to Crown Works. At the other end, Greengate Autos (who may also have impeded access if cars are allowed to park), support this proposal.</p>



6am-9am (Restrictions to the units side opposite the gym - entire right side restricted no parking anytime looking up the road with NRGym on the left and EWL at the top)

We saw no access problems at all as all the other businesses were just starting off and going into operation, since the warehouse units side was free from parked cars they were able to get in freely.

9am - 5pm (whole road restricted both sides apart from a length opposite the mill to the first roller shutter)

Between these hours we found access through the day was not impeded at all for the trucks and they passed easily with no obstructions at all - they were able to access and exit into the units with no problems.

5pm - 9pm (Restrictions to the units side opposite the gym - entire right side restricted no parking anytime looking up the road with NRGym on the left and EWL at the top)

We opened up the whole of the Left side of Greengate (side indicated by "mill") road allowing cars to park freely - still not allowing parking on the entire Right Side next to the entrances for the units - leaving this side entirely free - this still gave access to the types of vehicles using these units, allowed traffic to flow freely (not at great speed) and gave us just enough parking for our members.

In light of the findings and our 'experiment' the current proposed T.R.O has proven to be much too severe, we would more than welcome the "sports facility" + "mill" side of the road to be restricted 9-5 Monday – Friday (the other businesses do not open weekends) in its entirety from the corner of the Sports Facility to the top of the road, and the side where Greengate Autos + Metal Monster + a businessman who owns units to be completely restricted with no parking at all at any time.



Objector 2 – Business owner on Sunderland Street, Keighley

We would like to object to the proposed plans to make Greengate Road a virtual no parking zone between Monday and Saturday. It is clear the Greengate Road and Sunderland Street areas do need some restrictions and finding a balance between the needs of the access for lorries delivering/collection purposes and parking for the residents and business is going to be difficult task.

In my opinion and experience, these proposals will merely transfer the current issues from Greengate Road onto Sunderland Street. This could cause hardship to the residential parking facility on Sunderland Street, as well as the businesses located therein. The situation has not been helped by the fact that the car hire company use the bottom end of Sunderland Street (and any other available space on Sunderland Street) to park their rental vehicles, further compounding the parking issues. I have attached images of Sunderland street taken at around lunch time today to show the level of congestion we already have.

Has any work been carried out to identify the ownership of the vehicles that are the cause of the indiscriminate parking? Are they local businesses, residents, or merely people who park her and leave the vehicle for the day?

As the owner of a business, half way down Sunderland Street and landlord of the Sunderland Street Enterprise centre, which currently lets to four other businesses, I do not think it is unfair or unreasonable to expect consistent and viable access to Sunderland Street Enterprise Centre and that you would welcome the opportunity to work with Bradford Council to identify a suitable resolution to the current issues.

We require some parking on the street, we do have our own off street parking but our biggest headaches and safety concerns are as follows-

We require some parking on the street, we do have our own off street parking but our biggest headaches and safety concerns are as follows-

1. The number of cars which park outside our premises, although it is clearly marked on the road with white lines where access is required. Lorries need to load and unload goods such as timber and MDF panels. We also receive and send goods on pallets which require access for large trucks with a tail-lifts.
2. Being able to gain access to our private off street parking in our yard and being able to exit safely out of the parking yard. This is due to cars being parked outside our gates. We are often forced to reverse between narrow gaps, we also have elderly residents in the flats opposite who we must be aware of when reversing.

The proposed parking restrictions on Greengate Road exist to provide unhindered access to business premises. These comprise of a mixture of No Waiting At Anytime and Proposed No Waiting Monday to Friday 9am – 5pm.

NWAAT restrictions on one side of Greengate Road would not address the accessibility issue to business premises.

Comment noted about Sunderland Street. Any impact on parking as a direct result of action taken from this report would have to be examined and brought back to the Area Committee.



3. The parking on the end of road where Sunderland street meets Greengate Road is a huge problem. Lorry's are unable to gain access to Sunderland Street as cars are parked on the end/corners of Sunderland Street and opposite the end of Sunderland Street on Greengate road.

My proposal-

I believe the fairest way to improve the situation on Sunderland Street and Greengate Road would be to double yellow line virtually the entire length of one side (only) of both Greengate Road and Sunderland Street. I believe all areas at the ends of roads and junctions should be also double yellow lined to allow the safe manoeuvrability of lorry and large vehicle so they can turn freely through the streets.

Please refer to the map attached for guidance. I have marked in red the areas I feel should be double yellow lined, I believe the areas un marked should be left free unrestricted for people to park

Objector 3 – Business owner on Sunderland Street, Keighley

I strenuously object to the changes to create a virtual no parking zone between Monday and Saturday **WITHOUT** any careful consideration to the impact to the surrounding area, namely Sunderland Street.

As a business who operates on Sunderland Street, I am extremely concerned about the influx of traffic and parking that will occur when such restrictions are enforced on Greengate road.

Sunderland Street is already overcrowded, as it serves both the Sunderland Street Enterprise Center and the Airedale Enterprise Services. It is also home to Enterprise Car and Van Rentals. Whom continue to use the street as an extension of their showroom. It is not uncommon to see the street full of "ready-to-hire" Transit vans and cars. Blocking access to businesses and limiting walkways and footpaths for the general public.

By making changes to Greengate Road and ignoring the impact this will have on Sunderland Street, you are in fact **inviting** more cars to park on this street which blocks access to my business and introduces even more safety concerns for our staff, members of the public and the residents whom live on this street.

Deliveries to our premises are becoming increasingly difficult as delivery companies struggle to drive passed the double parking. I strongly suspect both the Fire and Ambulance Service would find great difficulty in accessing Sunderland Street should their services ever be called upon. This will no doubt be made even worse should the restrictions to Greengate go ahead.

Any suggested restrictions on Sunderland Street cannot be actioned through the existing advertised order. A new TRO would have to be recommended via the Area Committee.

Enforcement of existing restrictions and white keep clear bar markings need to be stepped up. Officers will refer this matter back to Parking Services.

Any suggested changes to the restrictions on Sunderland Street cannot be actioned through the existing advertised order. A new TRO would have to be recommended via the Area Committee.

Attached as Appendix 4 to this report.

If parking migration does occur on Sunderland Street as a consequence of restrictions introduced on Greengate Road, then Sunderland Street can be added to the list of TROs for the possible introduction of traffic restrictions on Sunderland Street

Enforcement of existing restrictions and white keep clear bar markings need to be stepped up. Officers will refer this matter back to Parking Services.

If parking migration does occur on Sunderland Street as a consequence of restrictions introduced on Greengate Road, then Sunderland Street can be added to the list of TROs for the possible introduction of traffic restrictions on Sunderland Street

The Fire and Ambulance Services will both be consulted on this issue and your concerns will be relayed to them.



Objector 4 – Business owner on Sunderland Street, Keighley

The detailed reasons why we object to this proposed TRO are:

(i). The breadth of the proposal is so extensive that it will seriously affect the financial viability of our business in that there will be no available parking in the vicinity of our premises for: visitors accessing our services, delegates attending our training courses, our resident micro businesses staff and visitors, and indeed our own staff.

(ii). Sunderland Street on-street parking is already heavily used for parking by ourselves, Enterprise Car & Van Rentals, Bespoke Engineering Services Ltd, Norman Atkins Plumbers, etc. If this TRO is approved then there will be an inevitable relocation of the Greengate Road parking users onto Sunderland Street such that it will be totally unusable for the clients that access our services.

(iii). There are no other public parking spaces that are a feasible alternative if this TRO is approved.

Whilst we recognise and accept that there is a need to address the problems of access to and on Greengate Road, especially at the junctions with Worth Way and South Street. We believe that the TRO as it is proposed is excessively wide ranging and, as such, it will effectively completely deny our clients and services users access to our facility.

In the event that the TRO is approved as it is proposed then we would not be able to continue operating from our Sunderland Street base – which would also mean our 6 tenant micro businesses would have to find alternative premises. Furthermore, we would find it very difficult to finance relocation and the disruption to our income might well result in AES ceasing to trade.

In conclusion we confirm our objection to this TRO and request that it be revoked in its current form with a further investigation undertaken such that a revised and more modest TRO be proposed.

Business 5 – Business owner on Greengate Road, Keighley

I raise no formal objections to the above proposal.

We do however wish to make the following comments in connection with this consultation :-

1. Our basic requirement was for double yellow lines down one side of the whole length of Greengate Road to allow us to operate our business. The proposal achieves that hence our approval.
2. We have already raised the un-adopted / private ownership status of Hope Place & entrance to our business / Greengate Spring and wish to reserve our rights in these areas and suggest these are the subject of further discussion between ourselves and Traffic Dept.

If parking migration does occur on Sunderland Street as a consequence of restrictions introduced on Greengate Road, then Sunderland Street can be added to the list of TROs for the possible introduction of traffic restrictions on Sunderland Street.

A revised and more modest TRO has been suggested by Objector 1.

Comment noted.

Comment and suggestion noted.



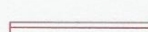
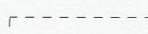


<p>3. We have been approached by an interested party regarding the “no waiting 9am – 5pm Monday – Friday” section shown green on Consultation Plan (Drawing- TDG/THN/103211/TRO-1A) with the suggestion that it would be beneficial to them if this could become a “2 hr limited parking Mon – Fri no return in 2 hrs” zone. (as per 2 x areas marked with a dotted line on the plan)</p> <p>4. We do not accept the argument that Greengate Road is used for all day parking by rail users (hence the two hour restriction proposal) but in the spirit of being good neighbours, we do not object at this time to this area becoming a 2 hour limited parking zone as they have suggested. We wish you to note however that this is a significant variance to what was previously agreed at meetings with Traffic Engineers and others.</p> <p>5. However, and it could well be argued that it is “none of our business” as we are not the occupiers, we wish it to be noted that access to the premises opposite will be very restricted (as was shown by the vehicle tracking drawings produced by Traffic Dept.) and perhaps that should be given due consideration when examining this alteration to the agreed plan.</p> <p>6. The success or otherwise of this scheme is very dependent on patrol and enforcement action and we expect assurances already given in this respect to be forthcoming.</p> <p>7. Greengate Road is already used as a “Rat Run” to evade the lights at the Junction of Worth Way & South Street and we have concerns that this scheme will increase the frequency and speed of vehicles using the road in this manner. We hereby place on record our suggestion that the scheme should be developed further into a one way street (from South Street down to Worth Way) with some traffic calming measures, in order to alleviate this safety risk. We confirm that we are prepared to make a financial contribution to that development.</p>	<p>Comment noted.</p> <p>Comment noted.</p> <p>Comment noted.</p> <p>Comment noted.</p> <p>Suggestion and comment noted.</p>
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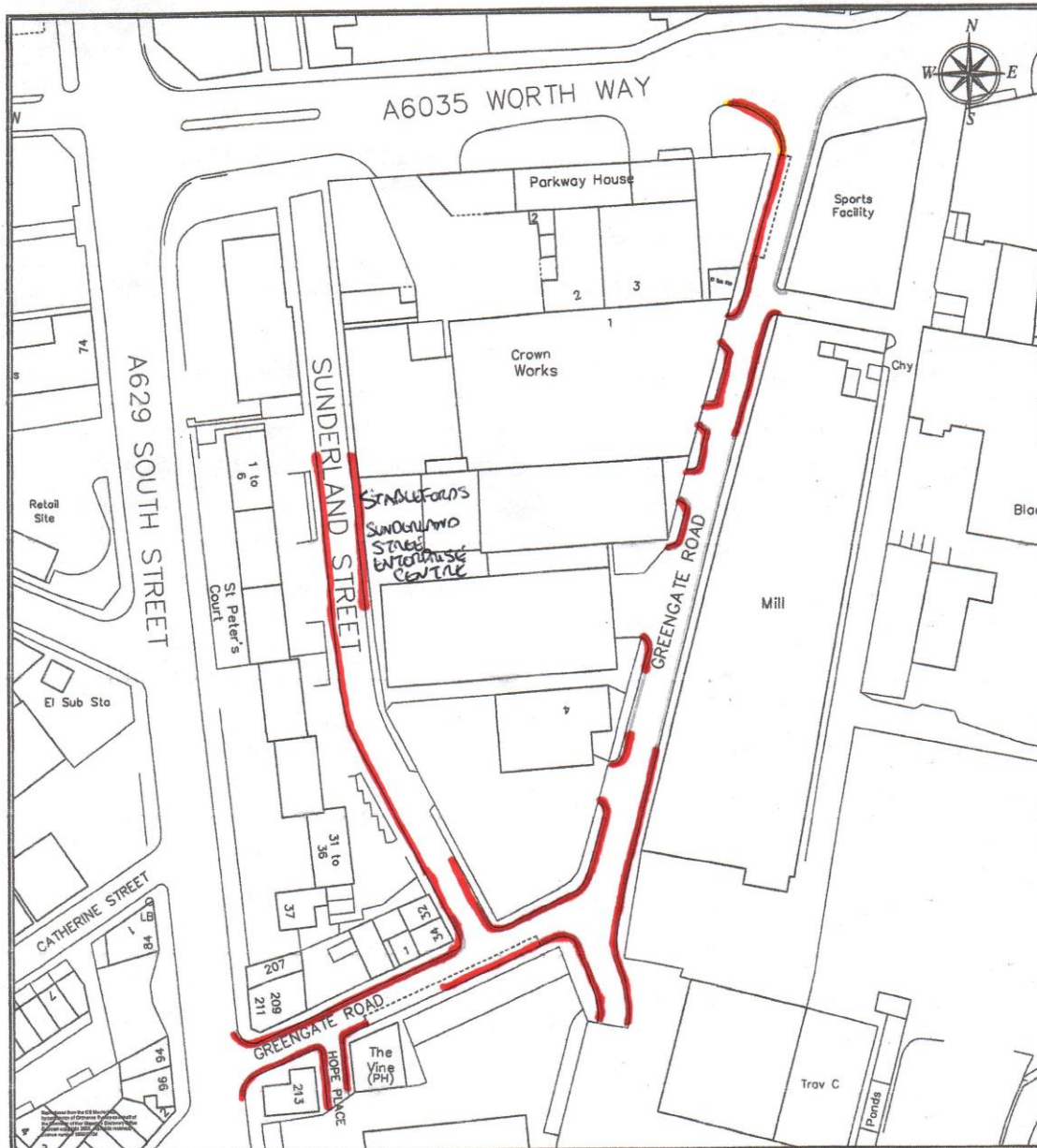


Key

-  Existing 'No waiting at anytime restrictions'
-  Proposed No Waiting Monday to Friday 9am to 5pm restrictions – Single Yellow Line
-  Proposed 'No waiting at anytime restrictions' – Double Yellow Lines
-  Proposed limited waiting parking Monday to Saturday 9am to 5pm 2 hours no return within 2 hours

B1 AMENDMENTS TO RESTRICTIONS		NRC	01-17
A1 Original			
Revision		ISSA	DATA
			
Design Office: NRG The Mill Greengate Road Keighley BD21 5JH			
Project: GREENGATE ROAD, KEIGHLEY			
Client:			
Engineer in Charge:			
Checked:	Checked:	Checked:	Checked:
NRG	NRG	NRG	NRG
Approved:	Approved:	Approved:	Approved:
1:500	NRG		JUN 17
CONSULTATION PLAN			
Drawing No: TDC/TM/103211/TRD-1B			





Key

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Original	MM/11/11
Revision	Info Date
City of Bradford MDC	
www.bradford.gov.uk	
Department of Regeneration	
Strategic Director: Mike Doolan	
64 (HMS) Town and Country Planning, 104 St. George's Road	
Planning, Transportation & Highways Services	
Stratford Road Depot	
Royal High Avenue	
Keighley	
BD21 4BX	
PROJECT	
GREENGATE ROAD, KEIGHLEY	
DATE	
CIP/Urban Regeneration/CE/Reg/11/11/11	
BA	MM/11/11
SA	11/11/11
1:500	8 07 11
11/11/11	11/11/11
CONSULTATION PLAN	
TGD/THN/103211/TRO-1A	

Report of the Strategic Director – Place to the meeting of Keighley Area Committee to be held on 9 March 2017

AC

Subject:

Airedale, Wharfedale and Craven Clinical Commissioning Group

Summary statement:

This report informs Keighley Area Committee about the objectives, performance and plans of the Airedale, Wharfedale and Craven Clinical Commissioning Group and requests views and comments.

Steve Hartley
Strategic Director
Place

Portfolio:

Health and Wellbeing

Report Contact: Jonathan Hayes,
Keighley Area Co-ordinator
Phone: (01535) 618008
E-mail: jonathan.hayes@bradford.gov.uk

Overview & Scrutiny Area:

Health & Social Care



1. SUMMARY

- 1.1 This report informs Keighley Area Committee about the objectives, performance and plans of the Airedale, Wharfedale and Craven Clinical Commissioning Group and requests views and comments.

2. BACKGROUND

- 2.1 In line with the Health and Social Care Act 2012, groups of GP practices based in Bradford Districts, Bradford City and Airedale, Wharfedale and Craven formed clinical commissioning groups (CCGs) and, from April 2013, they became responsible for planning, designing and buying health services for local people.
- 2.2 Appendix 1 outlines the Airedale, Wharfedale and Craven Clinical Commissioning Group's annual update to Keighley Area Committee.

3. OTHER CONSIDERATIONS

- 3.1 No other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 There are no significant financial implications for Bradford Council arising from this report.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks arising out of the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 The Equality Act 2010 sets out the new public sector Equality Duty replacing the three previous duties for race, disability and gender. In engaging with our stakeholders, the CCG will have regard to our Equality and Diversity Policy.



7.1.2 We will consider our duties under the Act when designing, delivering and reviewing our business priorities – in business planning, commissioning and decommissioning services.

7.1.3 We will communicate and engage in ways that are accessible to people in our community, ensuring that people who do not have a voice, or may not have equal access to information or opportunities to engage, are not disadvantaged.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 The development of Clinical Commissioning Groups will assist in enabling community health issues and solutions to inform the Service planning process.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts are a consideration.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Community safety issues are acknowledged as a key contributor to the quality of health in neighbourhoods. It is anticipated that improvements to health will have a positive impact on community safety issues across the Keighley Area.

7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

7.7.1 The development of Clinical Commissioning Groups will support a more tailored approach to Service delivery in Wards across the Keighley Area.

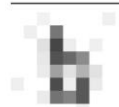
8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.



- 9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 Keighley Area Committee notes and comments on the objectives, performance and plans of the Airedale, Wharfedale and Craven Clinical Commissioning Group as outlined in Appendix 1 of this report.

11. APPENDICES

- 11.1 Appendix 1 – Airedale, Wharfedale and Craven Clinical Commissioning Group – Annual Update to Keighley Area Committee, February 2016

12. BACKGROUND DOCUMENTS

- 12.1 Airedale, Wharfedale and Craven Clinical Commissioning Group, Document “Z”, Keighley Area Committee, 11 February 2016



Appendix 1

Airedale, Wharfedale and Craven Clinical Commissioning Group
Annual Update to Keighley Area Committee, February 2016

PDF to be inserted here



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NHS Airedale Wharfedale and Craven Clinical Commissioning Group

Page 41

Update to the Keighley Area Committee on the CCG in 15/16

Topics

- Our population

Page 42

- Our CCG

- Our performance and progress

- Our future

Our Vision

To deliver proactive, co-ordinated, person centred care with our health and care partners across our communities.



- 16 member practices
- 157,000 patients
- £208m budget for 16/17

Our Population



1 in 10 people in the AWC area identify their ethnicity as **Asian or Asian British**

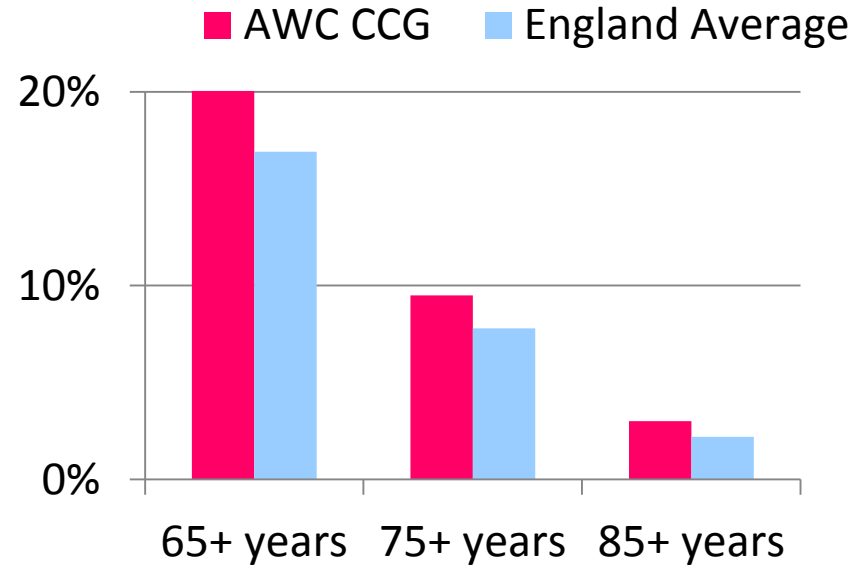
Page 44



1 in 6 people have diagnosed **high blood pressure**



1 in 2 people have a long standing **health condition**



Our population has more **older people** than the England average

1 in 5 people are a **carer** for a friend or family member



Some facts.....

In 15/16 we spent £195 million on health services; £1,242 for each patient*.

The population of Bradford and AWC is growing. In five years it is expected to have increased by 7%.

The average number of GP appointments per person is rising, expected to > double from 4 per year in 2004 to 10 in 2017

£7 in every £10 of health and social care spend is for people who have a long term health problem

£1,000 buys:-

- 4 ambulance responses
- 31 GP appointments
- 20% of a hip replacement

Major causes of death are heart disease, cancer and respiratory (breathing) diseases.

Our Performance :

NHS Constitution Standards 2015/16

Targets Met

 18 week wait for treatment

 6 week wait for diagnostics

 A&E 4 hour waits

 Cancer Waiting times

2 week wait 96.3%

31 day wait 98.5%

62 day wait 89.8%

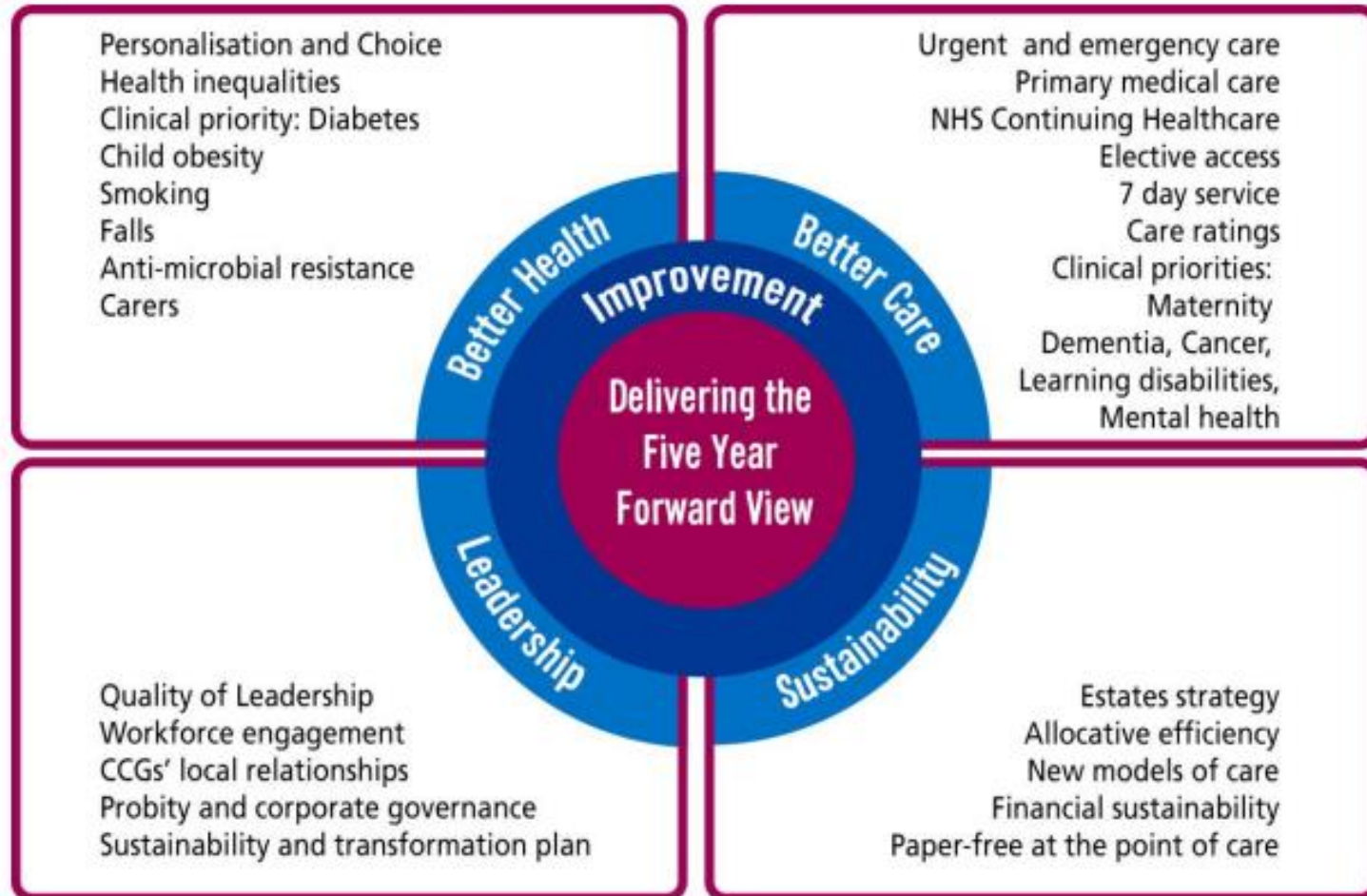
Underperformance

 A&E Handovers

 MRSA

 C. Difficile Cases

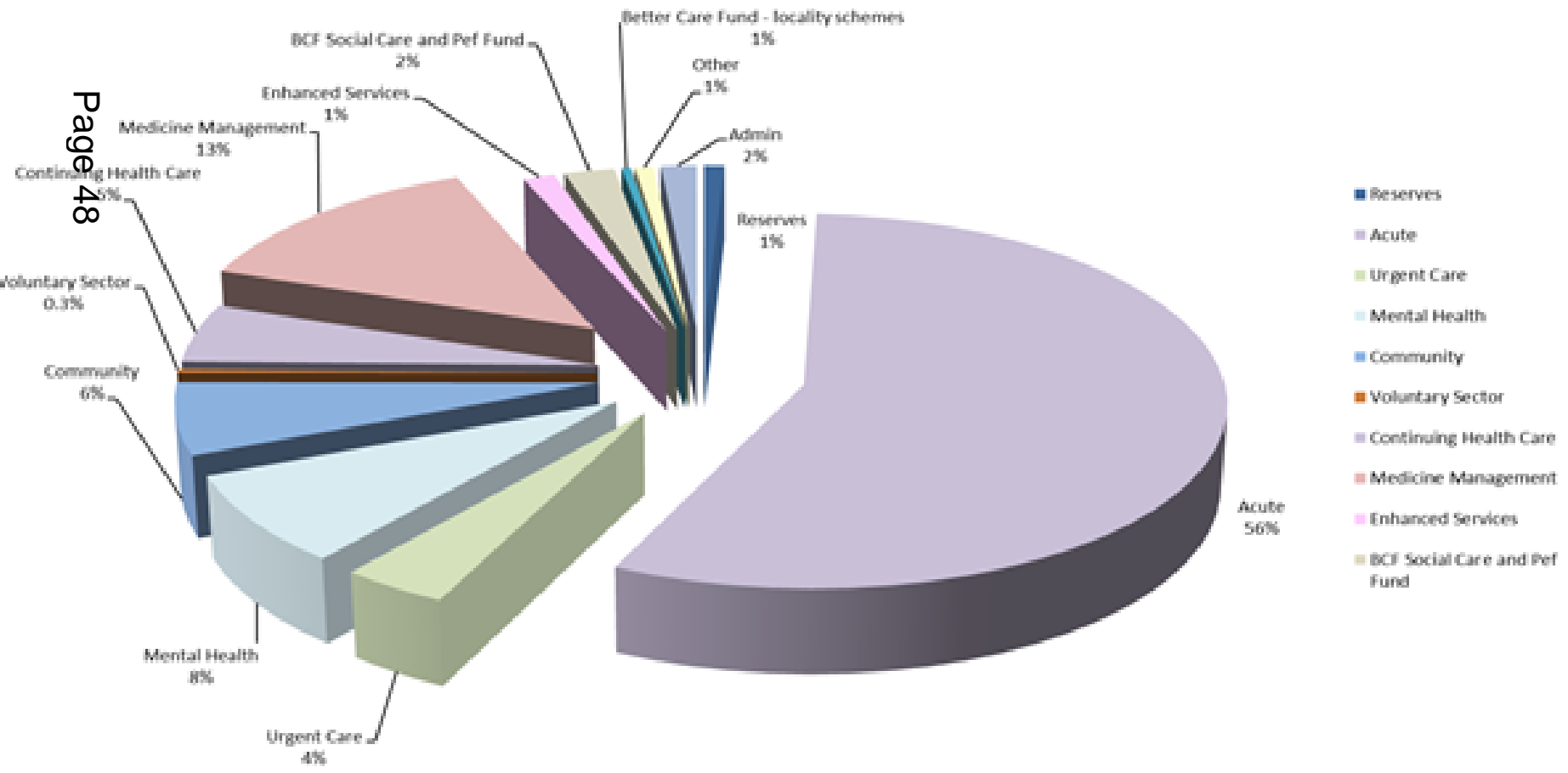
Improvement and Assessment Framework



Our Finances

Expenditure in 2015/16

Airedale Wharfedale and Craven Expenditure 15/16



Page 48

Some examples of our work in 15/16



Page 49

Improving the Quality of Care



The Sanctuary @ Mind



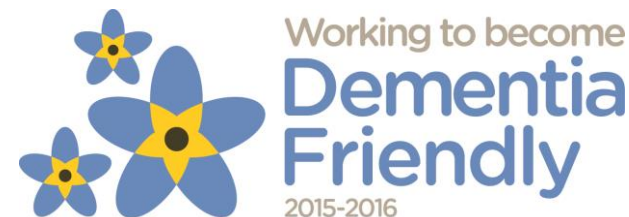
Cancer Diagnosis - ACE 2



Reducing Pressure
Ulcers



Discharge Planning



Partnership working
to improve residential
care



Pressure Ulcer Awareness



Community Defibrillators

Our New Models of Care



The Personal and Carer's Support Navigator (PSN) roles are a crucial part of the Complex Care Service commissioned jointly by Bradford Council and the CCG

Page 51
Enhanced Primary Care is provided by GP practices in AWC through a range of schemes

Provided by GP Practices

Integrated Care Pioneer Programme

Page 52
Play Pioneer Video
<https://vimeo.com/152272285>



Airedale, Wharfedale and Craven
reflect on year two as a pioneer

Sue Pitkethly, Chief Operating Officer at Airedale, Wharfedale and Craven CCG reflects on year two as a pioneer and shares some progress and development from their programme, including their complex and enhanced care models.

Some of our work in 16/17.....

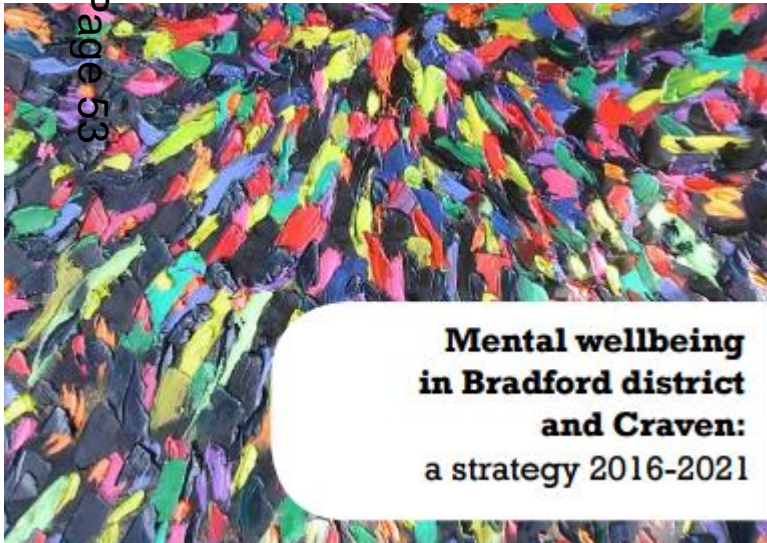
Integrated diabetes
service



SERIOUS ILLNESS CARE
Programme UK

Better conversations, better care

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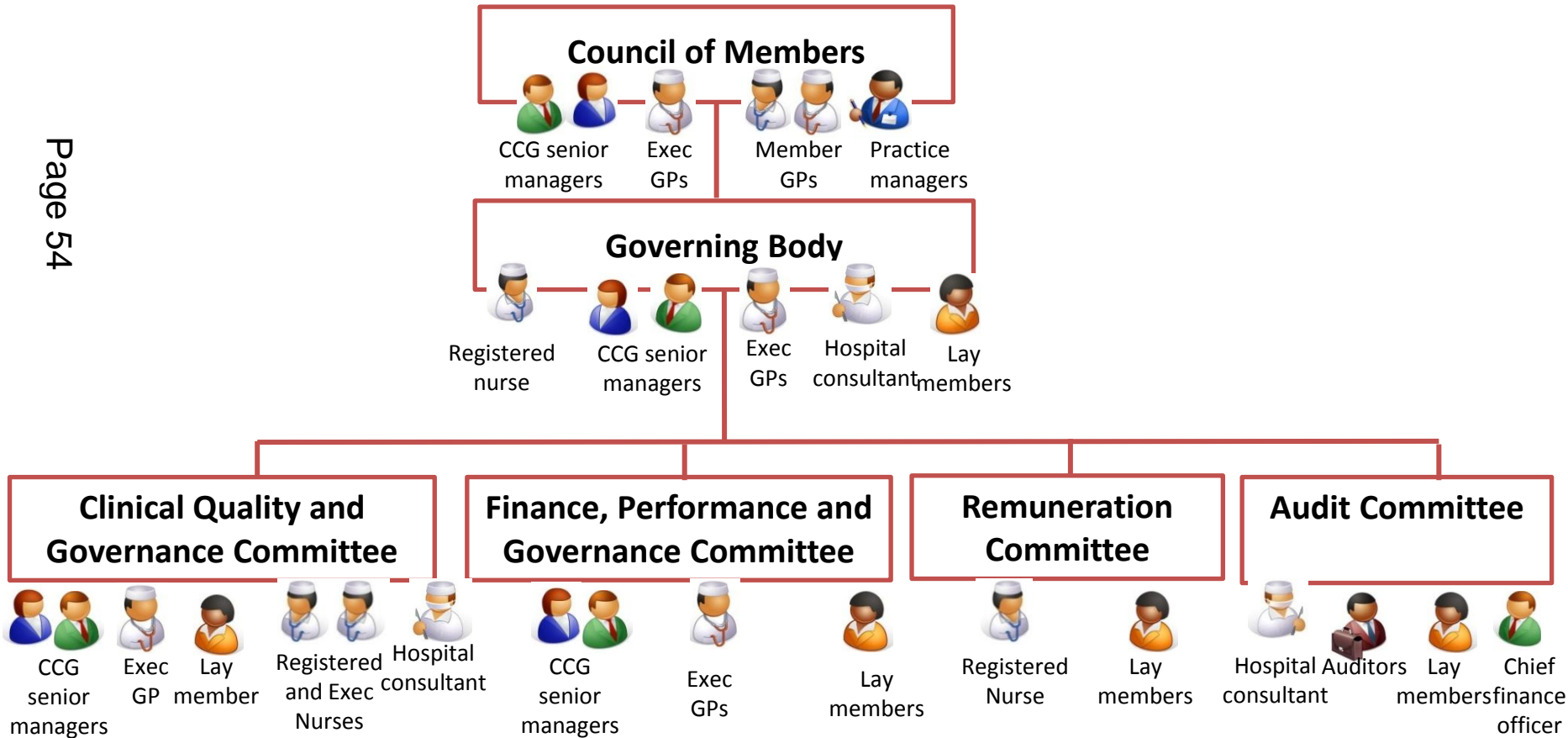
**Mental wellbeing
in Bradford district
and Craven:
a strategy 2016-2021**

**IT'S YOUR NHS,
DON'T WASTE IT.**

We're making your local NHS work better for you. Find out more and get involved...

Governance Structure 2016

Page 54



Our Future

Leadership changes at the CCG

Goodbye and thank you
to Dr Phil Pue and Neil
Smurthwaite

Hello and welcome to
Helen Hirst and Julie Lawreniuk

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Three CCGs working together

- Previously jointly commissioned with the three CCGs: mental health, children and learning disabilities although the decision making arrangements have remained at individual CCG level.

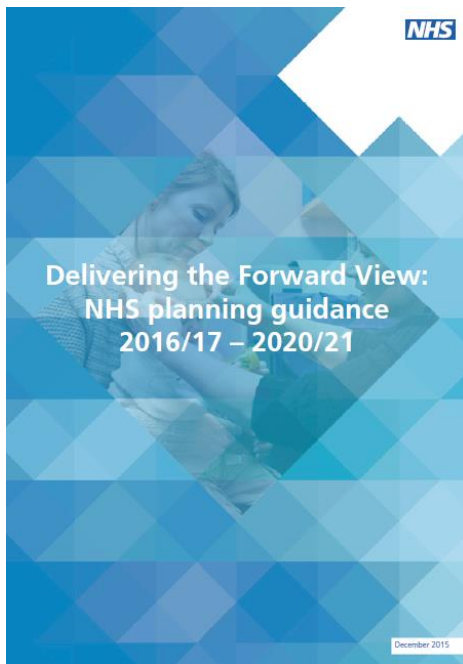
Page 56

The three CCGs' membership (GP practices) agreed to establish shared management arrangements with a shared Accountable Officer from 1/10/16 and a shared Chief Finance Officer from 1/9/16

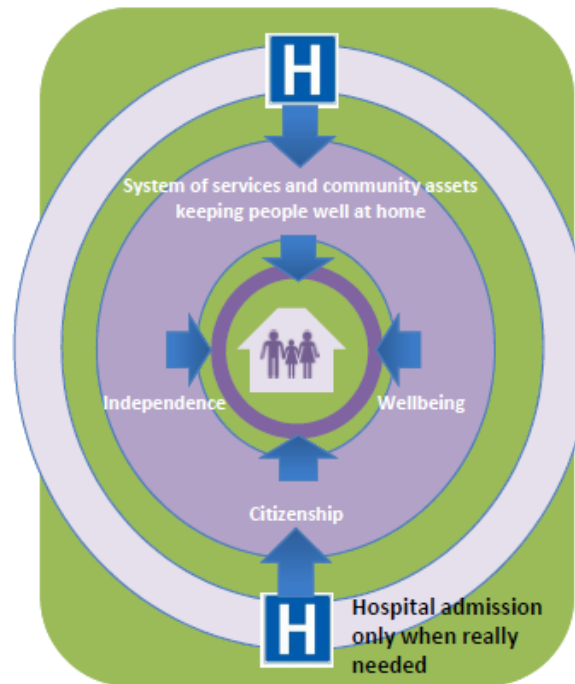
- Work has commenced on development of a shared staff structure across the 3 CCGs, intended to be in place by April 17.
- Will continue to have 3 CCGs with a Governing Body and Council of Members
- Reviewing the governance and decision making arrangements across the three CCGs to become more efficient, effective and more aligned to the direction of travel for clinical commissioning

Our Future

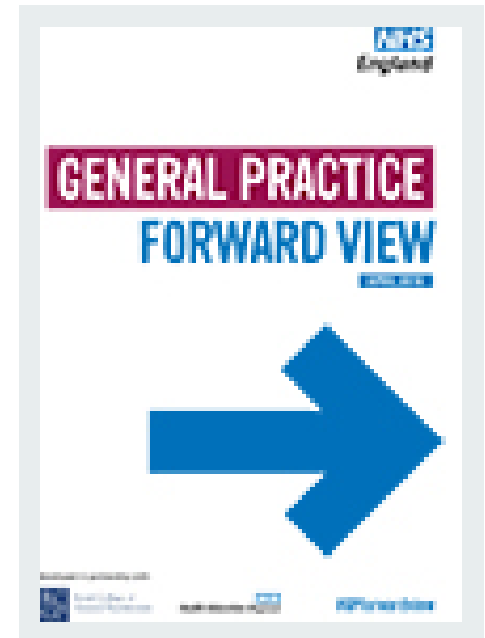
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Sustainability and
Transformation Plan



Accountable Care
System



Our Future

Future Context

- Page 58
- **Rising Demand**
 - **Self Care**
 - **Integrated Care**
 - **Funding Gap**
 - **Doing things differently**

Report of the Strategic Director – Place to the meeting of Keighley Area Committee to be held on 9 March 2017

AD

Subject:

Keighley Area Community Development Commissions 2015-17 Progress Update

Summary statement:

This report outlines the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2016 to February 2017 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

Steve Hartley
Strategic Director
Place

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Keighley Area Co-ordinator
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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report outlines the work of the Community Development (CD) Workers on behalf of the three commissioned organisations during the period October 2016 to February 2017 to support Ward priorities within the Keighley Area Ward Plans 2016-17.

2. BACKGROUND

- 2.1 A report setting out the basis on which the Executive devolved commissioning of Community Development and Community Centre Core Cost grants to Area Committees to increase local democratic accountability and transparency was presented to Keighley Area Committee on 11 September 2014.
- 2.2 At its meeting held on 27 November 2014 Keighley Area Committee resolved that: "Keighley Area Committee approves the recommendations on Community Development grants made by the Grants Advisory Group as detailed in Table 2 of this report."
- 2.3 Table 2 of the report allocated Community Development grants of £21,000 per year for the two years 2015-16 and 2016-17 to the following organisations: Keighley & Ilkley Voluntary and Community Action, Hainworth Wood Community Centre and Bracken Bank & District Community Association.
- 2.4 The report also outlined the purpose of these grants by describing the community development approach to community support as contributing to building stronger sustainable communities in the following ways:
- Develop active communities
 - Increase the active participation of residents in their neighbourhoods and communities
 - Reduce the negative impact of budget reductions within neighbourhoods and with communities of interest and people on low incomes.
 - Challenge disadvantage and inequalities
 - Stimulate innovative and sustainable local solutions to issues.
 - Build relations within and between communities
- 2.5 The Keighley Area Committee received an update report (April – September 2016) on the progress of work undertaken by the three organisations in receipt of the Community Development grants at its meeting held on 24 November 2016 (Document 'S').
- 2.6 Appendix A-C of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken by the CD workers between October 2016 and February 2017 that have contributed to addressing the priorities within the Keighley Area Ward Plans 2016-17. They are by no means an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.

3. OTHER CONSIDERATIONS



No other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The Community Development grants are contained within the Council's budget as approved by the Council on 25 February 2016.
- 4.2 These grants, and hence the three commissions, cease on 31 March 2017 and will no longer be available.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community development work seeks to promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2016-17 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Community development work may improve the greenhouse gas impacts of potential projects in local communities.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.
- 7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.



7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work of the Community Development Workers on behalf of the three commissioned organisations during the period October 2016 to February 2017 to support Ward priorities within the Keighley Area Ward Plans 2016-17 be noted.

11. APPENDICES

Appendix A – CD Commission – KIVCA, Progress update summary October 2016 to February 2017

Appendix B - CD Commission – Hainworth Wood Community Centre , Progress update summary October 2016 to February 2017

Appendix C – CD Commission – Bracken Bank and District Community Association, Progress update summary October 2016 to February 2017

12. BACKGROUND DOCUMENTS

12.1 Keighley Area Community Development Commissions 2015-17 Progress Update, Document 'S', Keighley Area Committee, 24 November 2016.



Appendix A

CD Commission – KIVCA, Progress update summary October 2016 to February 2017

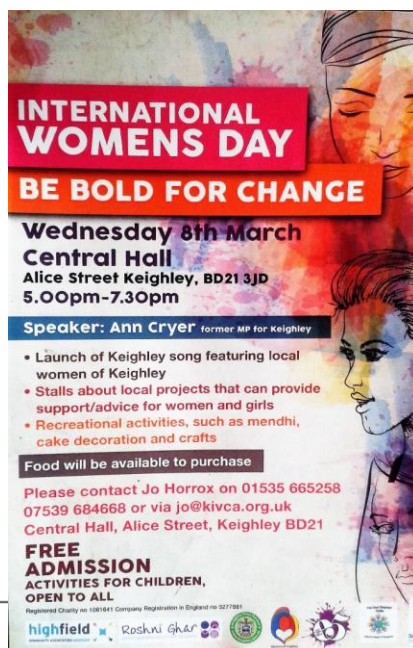
Women of Keighley - Keighley Song/ Film

Following on from the forum in September about “How I came to Keighley”, the Women of Keighley Collective and members of the public, worked with performer and artist Jenny Wilson to record a song written by Jenny and local women. 21 people took part in recording the song including two young people from the JAMES project. We then made a short film about Keighley, its landscapes, people and buildings. 60 people from across Keighley including Eastwood Primary School took part in this venture and we will launch this at International Women’s Day.



International Women’s Day

Plans are underway for this year’s International Women’s Day organised by the Women of Keighley collective. Local groups will provide support/ advice for women and girls and organisations will provide crafts, recreational activities and food.



United Keighley CSE Working Group

We have been making links with secondary schools to explore the possibility of having a stall at Parents Consultation Evenings. Oak Bank School have agreed and in April the following organisations will attend: The Cyber Police, Hand in Hand, e5 Keighley, and the Youth Service. Organisations will provide information to both parents and young people around keeping safe. Other schools UAK and Holy Family have responded positively to our request to attend parent consultation evenings, and we are hoping to work with them in the future. Future plans are to:

- Engage with primary schools and deliver Alright Charlie , a resource which covers different aspects of grooming in an age appropriate way.
- Attend the Awareness Day at the Airedale Centre organised by the CSE Hubb, Bradford.

Junior parkrun Lund Park A visit to Keighley college to promote the parkrun to students resulted in 4 volunteers signing up to support the initiative. We held our second trial parkrun in February, and this was attended by volunteers and children who took part in the run. We still need more volunteers to make this a regular activity. Future plans are to:

- Promote parkrun at the 5k run in March which starts at Lund Park
- Visit the college again and promote parkrun to other students

Mental Health Pilot Project

The pilot is the initiative of the Bradford District Partnership and a meeting was held to identify what is already happening in Knowle Park area. We will revisit this again in February and March looking at strengths within the community and once organisations know what funding is likely to be around, we can build on these.

Recycling Initiative Holycroft

A recycling initiative will take place at Holycroft school in March to promote reusing and recycling. I will be going into school to talk to the head and pupils and gather their ideas for the project. We hope to run after school family sessions making crafts out of items that are recyclable, organise a poster competition around the benefits of recycling, and create a greenhouse made out of recycled bottles.

Green Spaces Keighley

The Green Spaces Network met in February to share information, develop ideas and network with like-minded groups. These are well attended and are open to any green space / park, woods, tarn, cemetery in the Keighley constituency. Further meeting will take place in May, September and December.



Appendix B

CD Commission – Hainworth Wood Community Centre, Progress update summary October 2016 to February 2017

Due to staff illness this Appendix is not currently available but will be presented at the meeting.



Appendix C

CD Commission – Bracken Bank and District Community Association, Progress update summary October 2016 to February 2017

Bracken Bank



Project - to develop inspiring projects, groups and events that motivate people to become more involved in the place they live and their local community centre. Residents, community groups, service providers and local business came together to support the development of services and activities that address local needs, including: New toddler group 'Lil Buddies', New Drop-in group 'Funday Monday', New Rugby Training sessions for young people, Events 'Pumpkin Fest' & 'Jingle Balls', New Work Club, New BBDCA Trustees, Litter pick, Community Centre repaint, fundraising activities, IT equipment update for SBC

Partners – BB&DCA, Ward and Town Cllrs, Keighley Town Council, KACO, Incommunities, Bfd Youth Service, One in a Million, Worth Village ARFLC, Broomhill Co-op, Pre-School Learning Alliance, Worth Village Church, Worth Valley Primary, NCS, Liberty Group, Tristan Pullich

Community involvement – approx. 800 people = 10 volunteers running the new groups, 2 new trustees BBDCA, 4 volunteers fundraising, 6 litter pickers, 45 volunteers at Pumpkin Fest (over 500 attendees), 33 volunteers at Jingle Balls (over 200 attendees), 15 volunteers community centre repaint, 2 volunteers IT installation and resources.

Funding & Resources – Incommunities £600 funding, staff time and work club resources, Liberty Group £560, £250 Keighley Town Council £200, BBDCA donation to support new groups set up, Worth Village Rugby event gifts, NCS £100, Festive fundraising £550, KACO flyers, stallholder and local business donations of goods, IT equipment and staff time and many other donations of time and resources.

Outcomes – continuous consultation with local people informed the setting up of 4 new provisions in the Bracken Bank area. Over 800 people have been involved in at least one initiative, with almost 100 people volunteering their time at more than 2 of these and also volunteering in other communities

Cure Hill, Oakworth



Project – There's a little patch of green space at Cure Hill that has, over the years, been neglected and become poorly maintained causing access to the site to be limited to those of able body. The steps and dry stone walls are in desperate need of repair. A group of local residents and businesses have been working together to look at making these improvements.

Partners involved – BB&DCA, Cabbage Club, Simon Thornton Groundworks, Dave Parr Dry Stone Walls, Keighley Town Council, BMDC Parks, The Golden Fleece, Oakworth Co-op, Nelsons Builders Merchants, Cllr Poulsen

Community involvement – so far there have been approx. 46 people actively involved in the project, with the added support and backing of the residents of Oakworth.

Funding & Resources – Simon Thornton has donated his time, resources and skill and paid for dry stone wall expert, Dave Parr, to educate volunteers. Dave Parr has also donated his time. Local folk have donated their time, skill, refreshments, cash for resources and tools for the jobs. Cabbage Club has provided refreshments, Oakworth Co-op have donated items, Nelsons Builders have donated



sand and cement, The Golden Fleece donated a free pie n pea lunch. Mel Smith (Parks) has supported the project throughout. A bid has been placed with Groundworks Tesco Bags for the work needed on the steps (fingers crossed!)

Outcomes – The initiative has brought together local people and businesses to enable the wider community to once again utilise this fabulous little haven of wildlife and tranquillity. Local folk have learnt new skills enabling the dry-stone walls to be repaired. Animal habitats have been created such as bird, owl and bat boxes, minibeast homes etc. The land is owned by BMDC.

Friends of Westfell



Project- organise a day of action with the Friends of Westfell to maintain the green space at Fell Lane. Wood chippings had been donated by a local tree surgeon and needed spreading along the much-used path!

Partners involved – BBDCA, Keighley Town Council, Cabbage Club

Community involvement – 6 people attended the day of action

Funding & Resources –The Friends used their own tools previously secured with funding from Yorkshire Housing. Warm shelter and refreshments were provided via Cabbage Club

Outcomes - Enhancement of the physical environment including litter picking and the continued maintenance of a footpath across a local green space. Members look forward to planning their next on-site event real soon!

Pick N Mix

Project -to set up a social group in the Braithwaite area following complaints from residents of anti-social behaviour in their local neighbourhood. Alongside other measures such as Police involvement, it was thought that local folk might enjoy a weekly get-together filled with exciting and interesting things to do right on their own doorstep. The group enjoy weekly sessions, trips out and have taken up first aid, safeguarding and equality and diversity training.

Partners involved – Keighley Healthy Living (KHL), Merlin Top Academy, KACO, Braithwaite Senior Voice, Broomhill Co-op, Morrisons, KFA Medical, BBDCA,

Community involvement – 8 volunteers and 14 members

Funding & Resources – The group is funded via KHL (People’s Health Trust), £200 Area Committee, refreshments donated Broomhill Co-op, raffle prizes from Morrisons, school provided a concert and Christmas dinner for a very small fee

Outcomes – local people can again enjoy socialising in their own neighbourhood and have access to training. It has also kick started a new relationship with the school in terms of the first community group to use the new venue. Offshoots of this group include access to walking and tai chi workshops



A LOCAL CLUB FOR THE OVER 50'S

Activities include trips out, relaxing over a cuppa with your friends, playing traditional games, sampling a bit of handy crafts, dancing to some funky tunes, trying your luck at bingo and having access to important information about your health and wellbeing

Every Wednesday from 12.30-2pm at Merlin Top Academy, Braithwaite Ave, Keighley Free refreshments are available throughout the session

Only £1.50 per person

(all session monies collected are put towards future activities held/booked)

Come along and join the fun!

If you would like further information please call Pip Gibson on 07587 210101 or email ppgibsoncdw@hotmail.co.uk

Time Out Coffee Stop- Cabbage Club

Time Out Coffee Stop
Share some quality time with your friends!

Project – to link together two community groups in Braithwaite in order to provide hot, healthy meals for local people aged 60+

Partners involved – Braithwaite Senior Voice, Cabbage Club, Incommunities

Community Involvement – approx. 20 people per fortnightly session

Funding & Resources – funding from ‘Awards For All’

Outcomes - Regular social contact and interaction for attendees and a sense of wellbeing in knowing that our seniors are well cared for. Provision of regular, hot and nutritious meals.



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Report of the Strategic Director of Health and Wellbeing to the meeting of the Keighley Area Committee to be held on 9th March 2017

AE**Subject: Welfare Advice Services in Bradford District****Summary statement:**

The following report outlines the new approach to the delivery of welfare advice services across the district. It includes the details of commissioning processes employed; new service expectations; who the providers are; the transformation of access routes and the intention to raise service quality.

Strategic Director of Health and Wellbeing
Bev Maybury

Portfolio: Health and Wellbeing

Report Contact: Sarah Possingham /Julie
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julie.robinson-joyce@bradford.gov.uk

**Overview and Scrutiny Area:-
Corporate**

1. SUMMARY

The purpose of the report is to update the Area Committee on the outcome of the recent commissioning programme managed by the Council for the delivery of district wide welfare advice services.

It includes details of the new approach to Welfare Advice; the commissioning and procurement processes employed; who the successful bidders are and a description of the services to be delivered.

2. BACKGROUND

Finance

The Council funded welfare advice sector has not been through a formal review and commissioning process in recent years nor had any reductions been made to the budget for services until 2015/16.

The budget in 2014/15 was approximately £1.7 million; managed by the then Adult and Community Services (A&CS). This was supplemented with a further £2 million from Public Health (PH) to reach a composite budget level in 2015/16 of approximately £3.7million.

At this time these funds grant aided 17 different organisations delivering a wide range of generalist and specialist welfare advice services. They also supported an increase in outreach based advice sessions. Extending access into a large number of 'hosts' sites' including GP surgeries; community centres; children's' centres; mental health and drug and alcohol services etc.

The Council approved a reduction in funding for advice services of £1million pounds in the budget set in 2015/2016. As a result when existing providers had their contracts extended in March 2016 to accommodate procurement processes a reduction of 9.2% was applied across all existing grant agreements. In addition the new contracts reflect the new funding level thereby completing the expected £1million savings.

Review

In 2012/13 a decision was taken to review Council funded welfare advice provision across the district. This was prompted by the following;

- The use of grant agreements to manage the services in some instances were outside LA standing orders
- The 'market' for these services had not been formally tested
- There were concerns regarding the duplication of services
- Reforms planned in welfare benefits indicated the need for new service approach(es)
- No formal commissioning programme had been run to identify the base line services for 5 years
- Services had not been evaluated in relation to value for money (VFM) for 5 years
- Given the year on year reduction to the Council's grant funding until 2020 the budget level was unlikely to be maintained.

Evaluation

To start the review, an evaluation of existing services was carried out by a multi-disciplinary Project team made up of officers from PH, A&CS and the then Strategic Support services. There was additional input from two speciality registrars based in PH and key departments such as Revenues and Benefits (Revs and Bens) and Housing.

This involved direct 'observations' of advice sessions as they were being conducted and follow up interviews with prospective 'clients' and agencies. Care was taken to ensure all providers were part of this and that the final analysis utilised a robust research technique to identify the main outcomes. This set a clear 'baseline' for understanding the use made of welfare advice services, the experience of people accessing them and the stresses within service delivery which impacted on providers and final service outcomes.

The initial 'findings' report from this was launched at an event with providers and stakeholders in attendance; chaired by the then Portfolio holder from Council's Cabinet.

To supplement the observational findings; stakeholders were asked to contribute their views via questionnaires. These were split into groups; providers; referral agencies; partners (such as Revs and Bens/Dept. of Work and Pensions-DWP); outreach 'host agencies and GPs specifically; strategic agencies and other support providers. The analysis of these was undertaken in a similar academic framework to that used for the observational records, ensuring a consistent approach underpinned the final review outcomes. (Link in background documents to final [evaluation report](#))

A formal epidemiological needs analysis was conducted by one of the two speciality registrars based in PH. (See link in background documents to [published report](#))

The findings of all the above were used to inform the commissioning programme and the new service specifications.

Commissioning Programme

As part of the commissioning programme two market development events were organised for prospective providers. The first one signalled the Council's intention to commission services and gave a basic outline of welfare advice needs and the possible budget available. It was well attended and gave structured time for providers to ask questions; input into service needs and future directions.

The second event was more focussed and offered specific information on the Council's intention to procure services. It also incorporated time for individual meetings, structured through a script/questionnaire, with providers and/or groups of providers to speak to officers regarding any barriers and/or opportunities which they could foresee in commissioning processes.

This event was well attended with clear messages from the provider sector; in particular the need to clarify what 'lots' might be included in the procurement. This was responded to by publishing early a formal PIN notice which specified lot numbers (5) and basic service outlines.

In addition, 'tender ready' training was organised jointly with colleagues from the Commercial Team. This offered practical help towards completing Council tender documents, including an opportunity to 'assess' and improve a bid. Again this was well attended by advice providers.

Due to the significance of welfare advice services and the part they have to play in supporting vulnerable and destitute householders, advice and direction was sought from senior officers and key elected members throughout the commissioning process.

Service Specifications and Lots

Information received during the review indicated that the following were important for the delivery of effective welfare advice services;

- Locality and city/town centre based – with access extended through outreach sessions in other venues
- Well trained staff who have easy and functional access to appropriate equipment & IT
- Community language skills and cultural understanding
- Warm and welcoming venues; both fixed and sessional; with private interview facilities
- Reductions in repeat presentations (both from staff and service users' perspectives)
- Better use of new media and telephones for access-extension to internet and SMS options
- Out of hours access options
- Reduction in referrals on to other advice services - all staff should be able to deliver welfare & debt advice
- Better, more effective case recording systems

- Formal partnerships with support organisations; food banks; supported housing; community facilities etc
- Better 'self-care/self-help' options
- Financial literacy and support to access bank accounts
- Retention and sharing of expertise across providers
- Consistent approach
- Local knowledge and expertise

Taking into account the above and planned budget reductions, service specifications were drawn up which incorporated a service transformational process. These would require the sector to work together once contracts were awarded to improve the customer journey, share knowledge and skills and develop joint working to improve the sustainability of the sector.

To make the procurement process accessible to the maximum number of providers the tender was broken down into 5 separate lots. These were;

1. Area based lots; 4 separate lots; one each for Bradford East; Bradford West; Bradford South and a combined lot for Shipley and Keighley to cover Airedale. These specified the need to deliver high quality advice across the areas of benefits, debt, housing, employment and immigration
2. One specialist lot; with a focus on complex and continuing health conditions to provide cover across the whole of the district.

(See link in background documents- [service specifications](#))

To strengthen and maintain diversity in the provider sector 'bidding' into these opportunities was restricted to a maximum number of three services per organisation. This encouraged more providers to consider the opportunity.

Procurement

The tender opportunities were advertised on the Council's electronic tendering systems -Yortender on the 24th June 2016 with a closing date for completed submissions of 17th August 2016.

The Pre-Qualification Questions (PQQ) were incorporated into the main tender thereby streamlining processes for interested parties.

In all 7 completed tenders were received from organisations already providing services in the district. Significant numbers of the tenders were multi-agency in nature, including sub-contracting and partnering arrangements with other providers.

The evaluation of received tenders was conducted in two parts; a financial and PQQ assessment completed by colleagues in finance and a panel marking system for the questions submitted by bidders. The outcome of which allowed the council to appoint providers to all 5 of the contracts. In the case of one of the services, 'South Area locality based welfare advice; a final clarification and presentation interview was held by the panel to complete the scoring processes.

3. OTHER CONSIDERATIONS

Service Transformation

An outcome of the service review & evaluation programme was the recognition that change was required across the sector. In order to facilitate better access for service users there was a need to introduce new triage systems; reducing waiting times; resolving simple queries quicker; extending services via new methods of delivery including media options - such as instant messaging and web chat; strengthen; support cross sector partnerships etc. Taking forward this change it was hoped that this would also help to build support between the advice providers and their staff; increasing opportunities for joint working to address common issues and to improve morale in a sector undergoing large scale change.

To reflect the above, the contracts issued were 'transformational' and outlined the change processes expected over the next 4 years. This will be captured through routine performance

management requirements along with the service usage figures – to demonstrate outcomes as well as outputs.

Implementation

New service contracts commenced on the 16th January 2017. Council officers held regular meetings with providers during the implementation period; providers submitted and worked through formal implementation plans. Lead providers have now managed the initial transition process; capturing existing client details, managing any TUPE arrangements where these apply and taking on the existing services and their case loads as smoothly as possible.

A small group made up of these new providers and lead commissioning officers now meets monthly to manage the transformational changes required in the new contracts. This group also creates a positive platform for sharing good practice including improved monitoring and addressing mutual concerns across the providers as they begin to work more co-operatively. The Council remains an active part of this group and will continue to do so as service changes begin to embed.

Poverty Review

The Corporate Overview and Scrutiny (O&S) Committee carried out a poverty review in 2014/15 which included testimony by welfare advice providers amongst others. The resulting report has now been presented back to the Committee for comments and outcome monitoring. New welfare advice providers are expected to be part of these processes and are important to ensuring that vulnerable households receive appropriate support relating to welfare benefits and/or debt in a timely manner.

Communication strategy

Providers are working with the Council's media department to get information out to referrers; stakeholder; elected members and partners about the changes taking place. This includes who the new providers are; where they will be operating and how to get in touch. This was late being produced and it is acknowledged that better, timelier communication is required in the future as the services change and progress.

4. OPTIONS

- To acknowledge this report; welcoming the work carried out to identify new service needs and subsequently new providers
- To welcome new providers, strengthen relationships and work with them to support vulnerable householders in the areas
- To provide feedback to officers and providers on implementation and change issues as they arise

5. FINANCIAL & RESOURCE APPRAISAL

The budget for advice across the district is approximately £2.7 million; this year's budget proposals indicate that this will be subject to a future review in 2019/20/21

The transformational nature of the contracts issued and the fundamental changes expected in working practices across welfare advice services require support and guidance from the Council. It is likely therefore that officer input from Health and Well-being will be required throughout the remaining life of the contract.

6. RISK MANAGEMENT AND GOVERNANCE ISSUES

A partnership group which includes Providers and Council lead officers has been established and meets monthly to develop joint working. In addition formal contract management arrangements are in place. Providers are accountable for their implementation and change plans as part of contract conditions.

The Council is committed to supporting service change and will continue to work alongside providers to support these processes and mitigate against risks as they arise. The provision and development of welfare advice services is a key aspect of the poverty review and will be reflected as part of the future key actions process.

7. LEGAL APPRAISAL

It is a legal requirement for Local Authorities to support access to welfare & debt advice and other advice based services. This is particularly pertinent in relation to the Health and Social Care Act and Housing/Homelessness acts. In both cases there is a need to ensure fair access to services and demonstrate that advice and care is accessible to those not eligible for direct support.

8. OTHER IMPLICATIONS

N/A

8.1 EQUALITY & DIVERSITY

Welfare advice is accessed by a wide range of disadvantaged groups of people; those in poverty, people from black and minority ethnic groups; women and/or lone parents etc. As part of the new commissions a separate contract has been awarded for services aimed at people with continuing and complex health conditions which includes those with disabilities and/or mental health problems.

In addition to the above it is a stipulation from the new service specifications that service are delivered within an equalities framework; with appropriate language speakers and staff who can appreciate and acknowledge the cultural needs of the populations they serve.

8.2 SUSTAINABILITY IMPLICATIONS

The contracts have been issued on a 4 plus one year basis.

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

It is stipulated that services must be easily accessed via public transport; acknowledging that those on low incomes quite often rely on public transport.

During the service review it was found that not all existing office bases have the most appropriate facilities for advice clients. The contract specification outlined what is expected in the future which includes adequate heating; warm welcoming atmosphere; access to private interview rooms; better use of internet based services etc.

Where necessary this may result in fixed office and/or sessional based service closures, reducing overall the number of buildings this contract supports.

8.4 COMMUNITY SAFETY IMPLICATIONS

Housing and welfare advice helps to stabilise householders; families and single people alike. Evidence from programmes aimed at reducing repeat offending show that early intervention for those released from prison; access to the right benefits and housing can dramatically change the likelihood of re-offending in the future. This is a similar experience for those tackling drugs and/or alcohol misuse and people faced with partner violence and abuse.

8.5 HUMAN RIGHTS ACT

Advice services assist families and/or individuals to access a range of 'entitlements' under legislation; this includes housing; welfare benefits; support services and social care; immigration status etc. All of these underpin rights enshrined within the Human Rights act.

8.6 TRADE UNION

The nature of the funding reductions means that inevitably there are likely to be staffing changes across the providers. The implementation process included identifying and managing TUPE implications and/or the possibility of redundancies and possible changes to pay and conditions in the longer term.

8.7 WARD IMPLICATIONS

4 of the 5 contracts issued are based on Ward boundaries and are expected to service those areas in particular.

8.8 AREA COMMITTEE WARD PLAN IMPLICATIONS (for reports to Area Committees only)

As above, services are divided on a ward and area basis. Strong working partnerships will be vital in ensuring that service users can and do use the provider they most know and trust; irrespective of where these are located.

9. NOT FOR PUBLICATION DOCUMENTS

N/A

10. RECOMMENDATIONS

1. That the report and its contents be noted; allowing time for the new services to embed and commence their change programmes.
2. That services be encouraged to work closely with their ward members and to ensure service access data is up to date for a wide range of stakeholders and referrers

11. APPENDICES

Appendix 1 Area specific provider information

12. BACKGROUND DOCUMENTS

1. Welfare Advice service evaluation report
[evaluation report](#)
2. Welfare Advice Epidemiological Needs Analysis
[published report](#)
3. Welfare Advice invitation to tender
[service specifications](#)

Appendix 1

Contract Specific Information

	Area	Provider details	Contact Details	What services?
1.	Bradford West	Citizens Advice Bradford & Airedale and Bradford Law Centre	03442 451282 Generalist Advice - (local rate number) 01274 758047 - Debt Advice	Area specific welfare advice services including; Welfare benefits; debt; immigration; housing; employment, community care etc. All delivered at basic through to complex-court & tribunal representation
2.	Bradford East	Family Action	01274 577571 canterburyadministrator@family-action.org.uk These centres can be contacted directly: West Bowling Advice Centre - 01274 733770 Karmand Centre - 01274 669593	Area specific welfare advice services including; Welfare benefits; debt; immigration; housing; employment; community care etc. All delivered at basic through to complex-court & tribunal representation
3.	Bradford South	St. Vincent de Paul Society t/a CHAS @ St. Vincent's	01274 731909 bradfordsouthadvice@svphelpinglocally.org.uk	Area specific welfare advice services including; Welfare benefits; debt; immigration; housing; employment; community care etc. All delivered at basic through to complex-court & tribunal representation
4.	Airedale	Bradford and District Citizens Advice Bureau –CAB	03442 451282 Generalist Advice - (local rate number) 01274 758047 - Debt Advice	Area specific welfare advice services including; Welfare benefits; debt; immigration; housing; employment; community care etc. All delivered at basic through to complex-court & tribunal representation
5.	District Wide	Equality Together (formerly Disability Advice Bradford, Bradford Alliance on Community Care and CONTACT)	Disability issues – 01274 594173 (Equality Together) Cancer related - 01274 776688 – (Cancer Support) Older people - 01274 395144 (Age UK) enquiry@equalitytogether.org.uk	Composite welfare advice services aimed at people with complex and/or continuing health conditions including; Welfare benefits; debt; immigration; housing; employment; community care etc. All delivered at basic through to complex-court & tribunal representation

Area	Main Contractor	Partner details	Agencies where advice staff have been TUPE'd to new providers
Bradford West	Citizens Advice Bradford & Airedale and Bradford Law Centre	Manningham Project; Girdlington Centre; Foundation Housing	N/A As configured as partners
Bradford East	Family Action	Karmand Centre; West Bowling Community Centre; Citizens Advice Bradford & Airedale and Bradford Law Centre; Vincent de Paul Society t/a CHAS @ St. Vincent's	Ravenscliffe Community Association Thorpe Edge Community association
Bradford South	St. Vincent de Paul Society t/a CHAS @ St. Vincent's	Citizens Advice Bradford & Airedale and Bradford Law Centre; Family Action	Royds Community Association South Bradford Community Network West Bowling Community Centre
Airedale	Citizens Advice Bradford & Airedale and Bradford Law Centre	Bangladeshi Community Association; North East Windhill Community Association; Foundation Housing;	N/A As configured as partners
District Wide	Equality Together	Girdlington Centre; Age UK; Cancer Support Centre: Citizens Advice Bradford & Airedale and Bradford Law Centre	N/A As configured as partners

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Report of the Strategic Director (Place) to the meeting of Keighley Area Committee to be held on 9th March 2017

AF

Subject:

Keighley Town Centre Traffic Management Measures

Summary Statement:

At its meeting on 8 March 2016 the Executive approved a strategy for short, medium and long term improvements to assist traffic flow around Keighley town centre and complement regeneration opportunities of key development sites.

This report updates Keighley Area Committee on progress and the current position of the project.

Wards: 15 Keighley Central

16 Keighley East

17 Keighley West

Steve Hartley
Strategic Director: Place

Report Contact: Richard Bruce
Principal Engineer Highway Services
Phone (01274) 437616
Email: richard.bruce@bradford.gov.uk

Portfolio:

Regeneration, Planning & Transport

Overview & Scrutiny Area:

Environment & Waste Management



1. SUMMARY

- 1.1 At its meeting on 8 March 2016 the Executive approved a strategy for short, medium and long term improvements to assist traffic flow around Keighley town centre and complement regeneration opportunities of key development sites.
- 1.2 This report updates Keighley Area Committee on progress and the current position of the project.

2. BACKGROUND

- 2.1 Keighley Town Centre experiences high levels of congestion in the morning and evening peak periods and often at other times of the day. The local highway network is constrained by physical features such as bridges and buildings and consequently there is limited scope to provide major highway improvements without significant cost and potential damage to the fabric of the town.
- 2.2 An allocation of £1.168m was approved by Executive at its meeting of 12 March 2013 towards a scheme for Keighley Town Centre from the former Regional Transport Board. Initial studies into potential solutions to the congestion issues in the town centre proposed a one-way clockwise gyratory scheme. These proposals were further developed and taken to public consultation in June 2015. Following the consultation and consideration by the Keighley Area Committee and further referral Executive at its meeting on 8 March 2016 approved an alternative strategy for short, medium and long term improvements in the areas shown in Appendix 2 on plan number HDU/101986/OP-1B these being:-
 - a) **Short term - Minor Works:** This option looked at a series of individual low cost interventions which could be delivered in 2016/17.
 - b) **Medium term – North Street widening and re-allocation of road space between junctions of Cavendish Street and High Street.** This scheme demonstrated a very high level of journey time savings and value for money but would require acquiring land from the former Keighley College site.
 - c) **Long term – Gresley Road one-way gyratory (including East Parade one-way and Bradford Road railway bridge):** This option requires significant capital investment but demonstrated the highest level of journey time savings of any option which was assessed.
- 2.3 Following the 8 March 2016 Executive approval, ongoing development work has included additional traffic surveys and modelling to ensure the package of measures are complimentary and robust, along with liaison with interested parties, transport operators, cycle groups etc. Progress with proposals for the former Keighley College site will allow the medium term proposals to be

brought forward sooner than originally anticipated and work on this package is now progressing.

- 2.4 An important consideration in developing and finalising the extent and content of the proposals has been to ensure, whilst addressing congestion and traffic flow issues, that due consideration has been given to all users e.g. pedestrians, cyclists and public transport whilst respecting and maintaining the character of the town centre setting, minimising impacts on business and the recent public realm investments.
- 2.5 A current detailed description of each option is included in Appendix 1 – Option Appraisal Matrix of this report with summarised costs as below.

Short Term Intervention (<12 months)	Medium Term Intervention (1-3 years)	Long Term Intervention (3-5 years)
Delivery of Option 2 package of interventions.		Subject to future WT+TF fund investment.
£53,000	£810,000	£7,000,000 excl land

- 2.6 Development work in conjunction with bus operators and the West Yorkshire Combined Authority (WYCA) has identified low cost/high benefit alterations to the bus station operation that can be implemented as part of the short term works, negating the need for the element of bus station alterations previously included in medium term proposals of the 8 March 2016 Executive report. This alteration to the bus station operation and re routing of some bus services along Cooke Street to join Cavendish Street achieves significant savings in bus journey times. Subject to the completion of minor enabling works within the bus station by WYCA it is anticipated that the new bus route will be operational by spring 2017.
- 2.7 A further report to Executive on 6 December 2016 confirmed continuing support for the proposals and approved the delegation of authority for a range of future decisions regarding the scheme content and delivery to the Strategic Director Regeneration. This included the implementation of works and the preparation and formal advertising of supporting traffic regulation orders and movement orders.
- 2.8 Subsequently those short term measures listed in Appendix 1 not subject to legal process were approved for implementation. Preparation is well advanced and procurement in hand for completion of the works before April 2017.
- 2.9 Preparation of the medium term measures is continuing. Subject to the availability of the land required from the former Keighley College site and successful completion of the legal processes it is anticipated that construction works on this element could start in late summer 2017.

- 2.10 Supporting Traffic Regulation and Movement Orders (Appendix 4 plan no HDU/101986/TRO-1A) for both short and medium term measures are currently being prepared. Tier I consultations have been completed and Tier 2 is ongoing in advance of the formal advertising of the Orders that is planned for late March 2017. Should any formal objections to the draft Orders be received they will be referred to this Committee for consideration.

3. OTHER CONSIDERATIONS

- 3.1 The delivery of the proposed strategy of short, medium and long term interventions affords the opportunity for the Council to deliver measures to assist traffic flow around Keighley town centre based on the findings of the appraisal work done by officers.

4. FINANCE & RESOURCE APPRAISAL

- 4.1 An allocation of £1.168m has previously been allocated by Executive to works in Keighley town centre. The balance of this allocation would be sufficient to deliver the short-term and medium term measures identified in the current work packages.
- 4.2 Third-party contributions to the long term proposals, together with linking the GVA benefits of the road improvements to developments in the town centre, could be allied with the potential overlap of projects associated with Keighley rail station. Subject to further development and discussions, this could demonstrate a positive GVA improvement to attract additional investment from the Transport Fund to allow delivery of the long-term strategy within the proposed timescale.
- 4.3 Any potential residual budget from the West Yorkshire+Transport Fund Hard Ings Road project could, subject to appropriate approvals being obtained from the West Yorkshire Combined Authority, contribute funds towards delivery of the long- term strategy.
- 4.4 Subject to further development and discussions the balance of the long-term funding could be sought from the Transport fund and to this end a project Mandate is to be prepared.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Implementation of any of the proposals which would require use of the West Yorkshire+ Transport Fund would require compliance with the governance arrangements of the West Yorkshire Combined Authority (WYCA) which is defined in its Assurance Framework.

6. LEGAL APPRAISAL

- 6.1 The schemes identified in this report can be implemented through the Council's powers as Highway and Traffic Regulation Authority.

7. OTHER IMPLICATIONS

7.1 Equality & Diversity

The proposals identified in this report take into account the needs of people with specific access needs and vulnerable road users. The project consultation process discussed in this report was undertaken, and the recommended scheme packages determined, with due regard to Section 149 of the Equalities Act 2010.

7.2 Sustainability Implications

The delivery of the options described in this report will assist in the regeneration and sustainability of Keighley by reducing the overall level of traffic congestion in the town centre from that which would have occurred without the scheme.

7.3 Greenhouse Gas Emissions Impacts

A detailed assessment has not been made on the impacts of the proposals on CO₂ emissions.

7.4 Community Safety Implications

The safety of all road users will be considered during the detailed design of the proposals. The provision of safe pedestrian crossing points and cycling facilities (where possible) in the town centre has been a priority in the development of the proposals. As the scheme develops it will be subject to Road Safety Audits at appropriate stages in line with national guidance and the Council's Road Safety Audit policy.

7.5 Human Rights Act

There are no implications on the Human Rights Act associated with this report.

7.6 Trade Union

There are no trade union implications associated with this report.

7.7 Ward Implications

The scheme lies within the Keighley Central and Keighley East wards. Ward Members and the local community will be consulted on the proposals as the scheme reaches appropriate stages of development.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 Not applicable..

10. RECOMMENDATIONS

10.1 That the Keighley Area Committee notes the content of the short, medium and long term measures for transport improvements in Keighley Town Centre and the progress being made towards implementation of those proposals.

11. APPENDICES

Appendix 1 – Option Appraisal Matrix

Appendix 2 – Plan no. HDU/101986/OP-1B

Appendix 3 – Plan no. HDU/101986/NSI-1A

Appendix 4 – Plan no. HDU/101986/TRO-1A

12. BACKGROUND DOCUMENTS

12.1 Report of the Strategic Director (Regeneration) to the Executive, 6 December 2016, Keighley Town Centre Traffic Management Measures.

12.2 Report of the Strategic Director (Regeneration) to the Executive, 8 March 2016, Keighley Town Centre Traffic Management Measures.

12.3 Report of the Strategic Director (Regeneration) to Keighley Area Committee, 3 December 2015, Keighley Town Centre Traffic Management Measures.

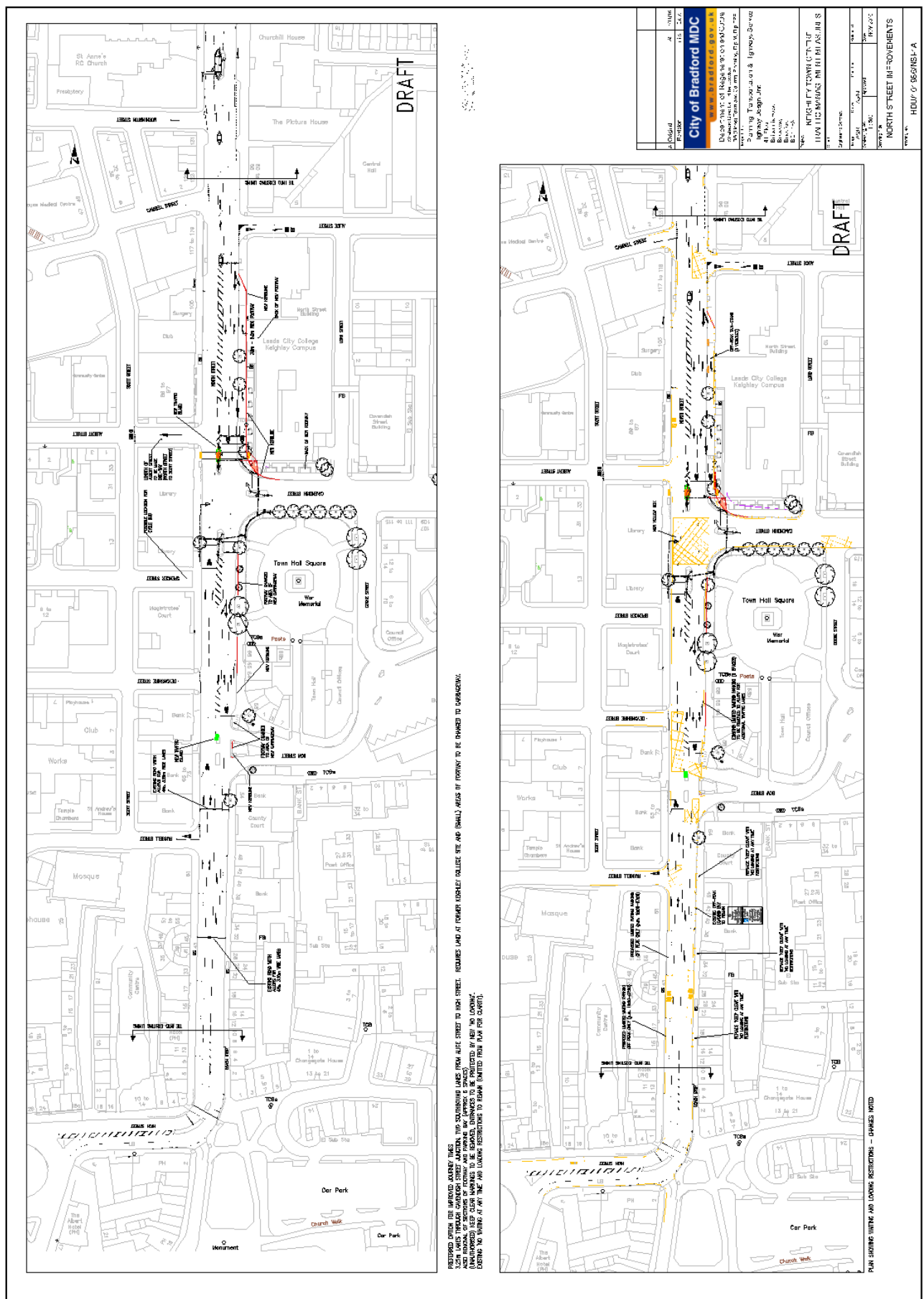
12.4 Report of the Strategic Director (Regeneration) to Keighley Area Committee, 22nd January 2015, Keighley Town Centre Traffic Management Measures

12.5 Report of the Strategic Director (Regeneration and Culture) to Keighley Area Committee, 11 April 2013, Keighley Transport Improvements.

APPENDIX 1 – Option Appraisal Matrix

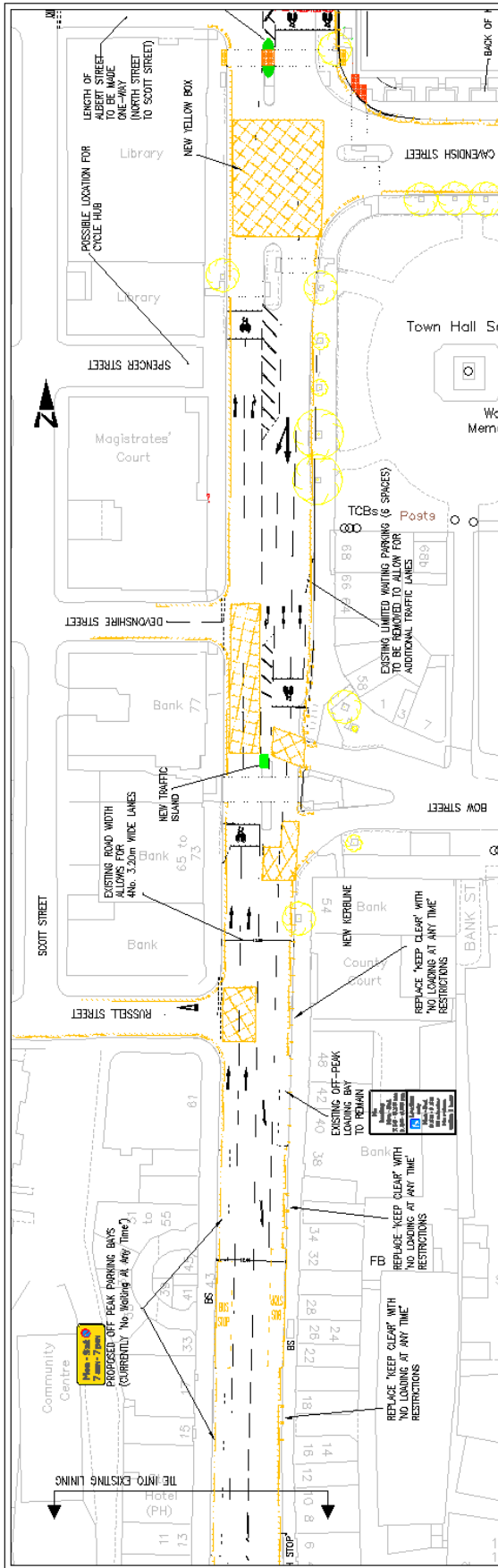
Option	Route Description	Cost	Journey Time Benefit	Value for Money
Note	For ease of comparison Option numbers are those used in the March 2016 Executive report.			
1	Do Nothing	£0	-	-
2	Short term: Low Cost measures to be implemented in the short-term and would complement many of the longer term interventions prioritised in terms of cost benefits	Total £53k	Medium	High
(a)	Traffic Light priority at East Parade / Bradford Road / Cavendish Street and North Street / Cavendish Street junctions. Traffic Light priority at the pedestrian crossings at North Street, Cavendish Street and Bradford Road (adjacent to rail station)	£25k		
(b)	Co-ordination of signal timings and pedestrian crossings along the length of North Street	£1k		
(c)	Linking of traffic signal timings of Cavendish Street / Bradford Road / East Parade junction with pedestrian crossing at Sainsbury's entrance.	£1k		
(d)	Changes the Green period for vehicles at existing pedestrian crossing between the railway station and Asda at Bradford Road.	£1k		
(e)	Provide two traffic lanes on North Street (southbound) between junctions with Cavendish Street and High Street. Includes re-configuration of traffic lane at North Street / Cavendish Street (southbound). (Now part of Option 3)	£0k		
(f)	Replace existing pedestrian crossing at Cavendish Street / Lawkholme Lane with staggered crossing. (not now required, benefits can be achieved via signal linking in Option 2c)	£1k		
(g)	Removal of 4 car parking spaces at East Parade (adj. 137-141).	£7k		
(h)	Dedicated right turn facility at North Street / Spring Garden Lane to replace existing yellow box junctions with 'Keep Clear' markings to protect right-turn into Spring Garden Lane.	£1k		
(i)	One-way street at Albert Street (towards Scott Street) to provide No Left Turn from Albert Street into North Street.	£5k		
(j)	Introduce a banned right-turn from North Street into Devonshire Street. (Not now required).	£0k		
(k)	Re-design of all yellow box junctions on North Street between junction with Cavendish Street and High Street.	£2k		
(l)	Re-design of yellow box junction at Bradford Road adjacent to Fire Station entrance.	£1k		
(m)	Re-design of yellow box junction at Cavendish Street / Sainsbury's car park entrance.	£1k		
(n)	Alterations to the operation of bus station and bus re-routeing. (was part of Option 3)	£2k		
(o)	Town centre cycle study	£5k		
3	Medium term: North Street widening and reallocation of road space between junctions of Cavendish Street and High Street. (Dependent upon acquiring land from former Keighley College site). Excludes alterations to bus station – now in Option 2n.	£810k	Very High	Very High
8	Long term: Gresley Road one-way gyratory (including East Parade one-way)	£7m*	Very High	Low/Medium

- Works cost only – land costs not yet defined



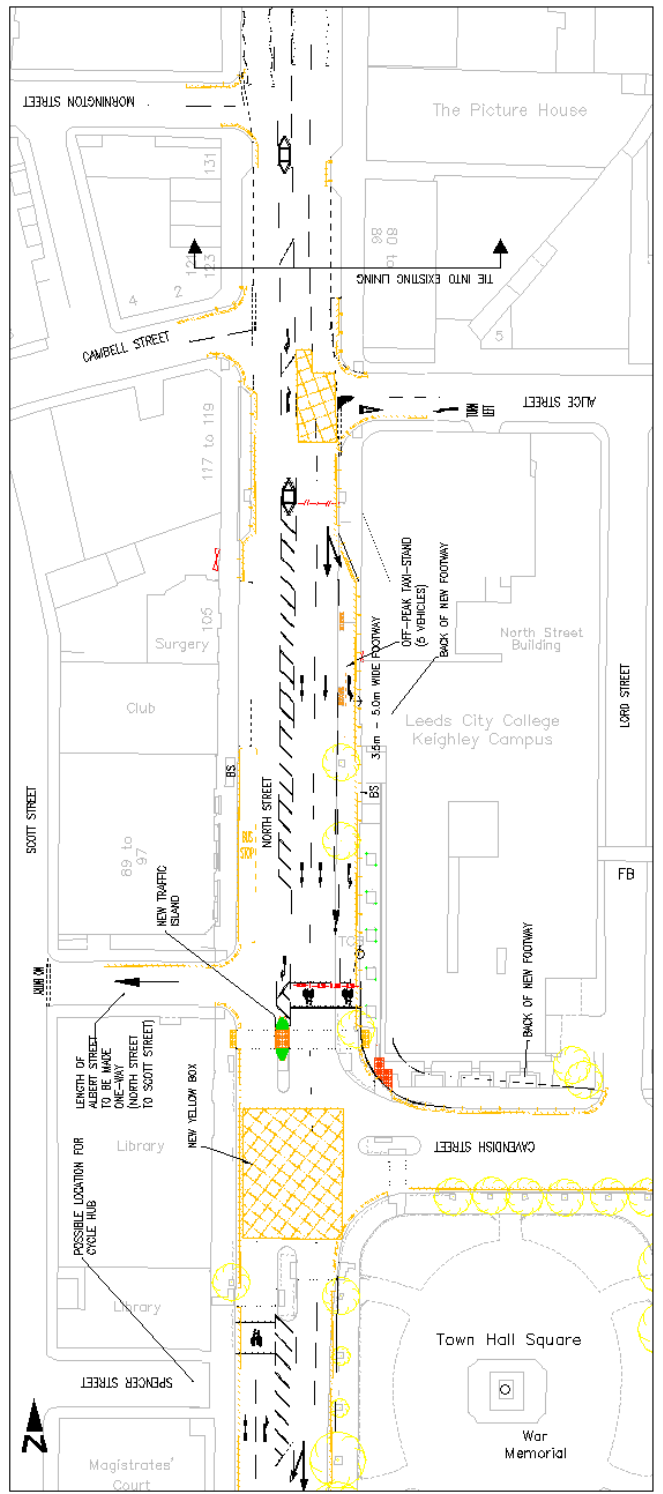
PROVIDED OPTION FOR IMPROVED KERBSIDE TILES. THE PROPOSING USER SHALL CHECK TO THIS STREET. REQUIREMENTS AT FORMER MARKET POLICE SITE AND SMALLLY WAYS OF FOOTWAY TO BE CHANGED TO CONCRETE. (UNIMPROVED) KEEP CLEAR MARKINGS TO BE REPAIRED, DIMENSIONS TO BE PROVIDED BY 'AS' AND 'TO' DRAWING. DESIGN TO BE MADE AT THE 'AS' AND 'TO' DRAWING. DIMENSIONS TO BE PROVIDED FROM THE CENTERLINE.

APPENDIX 4



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 Wakefield, 2014
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Author	AS	2017
Version	001	2018
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TRAFFIC MANAGEMENT MEASURES		
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North		
Project		
Drawn		
Checked		
Approved		
LEIGHLEY TOWN CENTRE TRAFFIC MANAGEMENT MEASURES		
NORTH STREET IMPROVEMENTS TRAFFIC REGULATION CHANGERS		
HOV01018628/MS/TC-1A		



Report of the Strategic Director, Place, to the meeting of the Keighley Area Committee to be held on 9 March 2017.

AG

Subject:

HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR KEIGHLEY CONSTITUENCY - 2017/18

Summary statement:

This report provides information on the Capital Highway Maintenance funding element of the Local Transport Plan for 2017/18 and makes recommendations on the allocation for Non-Classified road resurfacing schemes and Surface Dressing sites in the Keighley constituency.

Wards: All Keighley Constituency

Steve Hartley
Strategic Director of Place

Portfolio:

Regeneration, Planning & Transport

Report Contact: Andy Fisher
Principal Engineer, Highway
Maintenance North
Phone: 01535 618297
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Overview & Scrutiny Area:

Environment and Waste Management

1.0. SUMMARY

- 1.1 This report provides information on the Capital Highway Maintenance element of the Local Transport Plan for 2017/18 and makes recommendations on the allocation for Non-classified road resurfacing schemes and Surface Dressing sites in the Keighley constituency.

2.0. BACKGROUND

- 2.1 The Capital Highway Maintenance element of the Local Transport Plan for all classifications of road in Bradford for 2017/18 is £5,379,193. This covers A, B, C Classified roads and Non-Classified roads. The figure includes a Department for Transport (DfT) Pothole Fund allocation of £428,000.
- 2.2 It is essential that local highway maintenance continues to be prioritised, reflecting the economic and social importance to communities and the need to safeguard the largest single local public asset. As such, the allocation is to be prioritised on those roads in most need of maintenance.
- 2.3 The varying types and classifications of roads are routinely monitored by standardised survey equipment. The sites chosen for inclusion are those that have been shown to be in the most need of repair on the most recent survey. This is supplemented by those roads that are known to have suffered increased deterioration due to the ageing process and recent winter weather.
- 2.4 For information purposes, Appendix 1 summarises the road resurfacing schemes completed in the Keighley constituency during the 2016/17 financial year.
- 2.5 A recommended selection of Non-Classified and Surface Dressing sites is included in Appendices 2 and 3 (respectively) attached.
- 2.6 The list of Non-Classified resurfacing sites (Appendix 2) shows a recommended programme, based on overall condition, to the value of £280,000. A reserve list is also presented within Appendix 2. Members may seek to substitute schemes from the recommended programme with those from the reserve list as is deemed necessary to address local highway maintenance concerns. Also, if it transpires that it is not feasible to progress any of the originally selected schemes, these will be substituted with alternatives from the reserve list.
- 2.7 The suggested programme of Surface Dressing sites, totalling circa 19,300m (approx. £430,000) is attached as Appendix 3.
- 2.8 In order that programme delivery can be achieved within the 2017/18 financial year it is imperative that the committee approves a works programme at this stage.

3.0 OTHER CONSIDERATIONS

3.1 There are no other considerations at this time.

4.0 FINANCIAL & RESOURCE APPRAISAL

4.1 The total value of schemes in Appendix 2 exceeds the allocated budget for Non-Classified roads for 2017/18. This is in the region of £1.4m for the whole of the Bradford Metropolitan District, which equates to £280,000 for the Keighley constituency.

4.2 Indicative funding has been identified for each scheme but the actual cost will be determined through the scheme development process. The identification of a reserve list of works is necessary in order to offset schemes that will inevitably be delayed as a consequence of unforeseen circumstances such as work by statutory bodies and conflicts with other major schemes, etc. There may also need to be further adjustment to the programme following the more detailed costing process. Any sites that are deferred for whatever reason will roll over to the following year's list.

4.3 The total value of the schemes identified in Appendix 3 does not exceed the anticipated capital allocation for 2017/18 for Surface Dressing. This is in the region of £1.6m for the whole of the Bradford Metropolitan District and also includes A, B and C Classified roads. Consequently it is the intention that work will be completed on all of those sites listed, however it is possible that some of the schemes may need to be deferred, again likely due to conflicts with works by other bodies, statutory undertakers, etc. Any schemes that are deferred for whatever reason will roll over to the following year's programme.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 A failure to prioritise highway maintenance schemes based upon condition and safety survey data will result in an increased requirement for reactive maintenance and lead to a reduction in road safety conditions and an associated increase in successful insurance claims against the Council.

6.0 LEGAL APPRAISAL

6.1 There are no specific issues arising from this report. The course of action proposed is in general accordance with the Councils power as Highway Authority.

6.2 All works undertaken will be carried out within the requirements of the Highways Act 1980.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 In writing this report, due regard has been given of the need to eliminate unlawful discrimination, harassment and victimisation, to advance quality of opportunity between different groups and to improve relations between different groups

under Section 149 of the Equality Act 2010.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Proactive repairs, such as surface dressing, serve to extend carriageway life.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 There are no greenhouse gas implications arising from this report

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Maintenance of the local highway network is essential to ensure the safe passage of all road users.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no human rights implications arising from this report.

7.6 TRADE UNION

7.6.1 There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

The suggested programmes have been determined on the basis of condition surveys, hence the proposed level of funding may differ from ward to ward for the programme year. However it is considered that, over a number of years, monies expended on maintenance works within each Area Committee will even out (proportionate to the length, nature and condition of highways).

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Ward Plans 2017-18.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9.0 OPTIONS

9.1 That the Keighley Area Committee adopts the recommended schemes detailed in Appendices 2 and 3.

9.2 That the Keighley Area Committee adopts the recommended schemes detailed in Appendices 2 and 3, with any substitutions (to a similar value) from the reserve list in Appendix 2.

10.0 RECOMMENDATIONS

- 10.1 That the Keighley Area Committee approves the proposed programme of works for 2017/18 as shown in Appendices 2 and 3.

11.0 APPENDICES

- 11.1 Appendix 1 – Highway Maintenance Capital Programme 2016/17 A, B, C Classified and Unclassified Roads Completed – Keighley Constituency.
- 11.2 Appendix 2 – Highway Maintenance Proposed Capital Programme for Non-PRN (Non-classified roads) 2017/18 – Keighley Constituency.
- 11.3 Appendix 3 – Proposed Programme for Surface Dressing 2017/18 – Keighley Constituency.

12.0 BACKGROUND DOCUMENTS

- 12.1 None.

**Appendix 1 - Highway Maintenance Capital Programme 2016/17
A, B, C Classified and Unclassified Roads Completed – Keighley Constituency**

Highway Maintenance Capital Programme 2016/2017 - A, B, C Classified and Unclassified Roads Completed – Keighley Constituency						
Road Name	Ward	From	To	Length (m)	Budget Estimate	Cost
Road Resurfacing (A,B and C)						
Denholme Road, Oxenhope (B6141)	Worth Valley	Jew Lane Area		150	20000	16600
Bolton Road, Addingham (B6160)	Craven	Farfield Hall	100m each direction	200	15000	29300
Bolton Road, Addingham (B6160)	Craven			200	15000	34000
Keighley Road, Steeton (Hawcliffe Cnr) (B6265)	Craven	Steeton Top	Hawcliffe Corner	1000	120000	56000
Skipton Road, Steeton (B6265)	Craven	Burley Court	Chapel Road	85	10000	11900
New Laithe Rd / Scar Top Rd, Stanbury (C502)	Worth Valley	Throstles Nest	SD (150m past Duck Field Fm)	640	75000	104000
Bridge Street (Denby Hill), Oakworth (C503)	Worth Valley	Full Length		210	30000	56000
Honey Lane, Keighley (C504)	Keighley Central	Longcroft	East Parade	200	30000	34000
Hainworth Shaw Lane (C504)	Keighley East	Shaw Farm	Rycroft Road	500	60000	43000
			Total (A,B and C)	3185	£375,000	£375,800
Road Resurfacing (Unclassified)						
Heather Grove, Keighley	Keighley Central	Full Length		150	£25,000	£6,200
South Parade, Ilkley	Ilkley	Full Length		160	£15,000	£13,700
Banks Lane, Riddlesden	Keighley East	High Wood Head	Western Avenue	660	£40,000	£32,400
Fruit Street, Keighley	Keighley East	Full Length		100	£15,000	£15,100
Deal Street, Keighley	Keighley East	Grape Street	Weigh Bridge	90	£15,000	£26,300
Hollings Lane, Keighley	Keighley Central	Bar House Lane	Low Hollins Farm	900	£48,000	£49,300
Goff Well Lane, Keighley	Keighley East	Hainworth Lane	Bingley Road	800	£48,000	£67,000
Holycroft Street, Keighley	Keighley Central	Full Length		100	£14,000	£16,300
Nashville Road, Keighley	Keighley West	Full Length	(Micro)	90	£4,000	£3,900
Oxford Street, Keighley	Keighley West	Full Length	(Micro)	60	£3,500	£2,200
Rydal Street, Keighley	Keighley West	Full Length	(Micro)	70	£4,000	£4,200
Queens Gardens, Ilkley	Ilkley	Full Length	(Micro)	100	£4,500	£3,500
Brunthwaite Lane, Silsden	Craven	Crag Wood	Lightbank Lane (Micro)	900	£21,000	£27,700

Buckden Court, Silsden	Craven	Full Length	(Micro)	90	£3,500	£2,900
			Total (Unclassified)	4270	£260,500	£270,700
			Total (Keighley Area)	7455	£635,500	£646,500

**Appendix 2 - Highway Maintenance Proposed Capital Programme for
Non-PRN (Non-classified roads) 2017/18 – Keighley Constituency**

Site	Ward	From	To	Length (m)	Budget
Rutland Street, Keighley	Keighley Central	Victoria Road	Malsis Road	80	£6,000
Leach Road, Riddlesden	Keighley East	100m adjacent to	canal bridge	100	£6,000
Hainworth Wood Road, Keighley	Keighley East	Woodhouse Road	500m SW	500	£50,000
Queens Drive, Ilkley	Ilkley	Queens Road	End of adopted section	330	£25,000
Coles Way, Riddlesden	Keighley East	Full Length		260	£25,000
Victory Road, Ilkley	Ilkley	Full length		100	£13,000
Stone Grove, Steeton	Craven	Full Length		160	£12,000
Park Way, Steeton	Craven	Stone Grove	Halsteads Way	100	£8,000
Goose Eye, Goose Eye	Worth Valley	Full Length	(Micro)	170	£6,000
Florist Street, Keighley	Keighley East	Athol St	End of adopted section	70	£8,000
The Crescent, Ben Rhydding	Ilkley	Full Length		170	£8,000
Guard House Grove, Keighley	Keighley West	Full Length		100	£4,000
Ashburn Place, Ilkley	Ilkley	Full length		80	£7,000
Holden Lane, Silsden	Craven	Sections		200	£20,000
Lower Wellington Road, Ilkley	Ilkley	Booths	Little Lane	80	£10,000
Eagle Street, Keighley	Keighley Central			120	£18,000
Florist Street, Keighley	Keighley East	Athol St	Aireworth Road	140	£20,000
Springfield Gardens, Keighley	Keighley Central	Full Length		140	£8,000
Hawksworth Street, Ilkley	Ilkley	Full Length	(Micro)	60	£3,000
Cotton Lane, Addingham	Craven	Lumb Gill Area		200	£10,000
Grange Road, Riddlesden (Kerbing)	Keighley East	Full Length		350	£20,000
			Total	3510	£287,000
Reserve List					
Gisburn Street, Keighley	Keighley Central	Full Length		140	£15,000
Grange Road, Riddlesden	Keighley East	Full Length		350	£50,000
Morton Grove, East Morton	Keighley East	Full Length		120	£17,500
Broadhead Lane, Oakworth	Worth Valley	Central Section		600	£37,500
Pitt Street, Keighley	Keighley East	Full Length		280	£50,000
Heber Street, Keighley	Keighley Central	Adopted length		90	£30,000
Crossbank Road, Addingham	Craven	Bend	to end	1500	£75,000
Thwaites Brow Road, Keighley	Keighley East	Parkwood Rd	Setts	110	£10,000
East Parade, Ilkley	Ilkley	Little lane	for 120m plus patch	150	£18,000
Victoria Road, Haworth	Worth Valley	Full Length		330	£56,250
Calton Road, (Ivy Road) Long Lee	Keighley East	High Spring Road	Long Lee Lane	500	£70,000
Fell Lane	Keighley West	The Three Horses PH	Wheathead Lane	450	£45,000
Barrett Street, Silsden	Craven	Full Length		100	£20,000
Gisburn Street	Keighley Central	Full Length		140	£15,000
Ben Rhydding Road, Ilkley	Ilkley	Lower Constable	Wheatley Lane	430	£40,000

Ben Rhydding Road, Ilkley	Ilkley	Old Lane	School	140	£15,000
Ben Rhydding Road, Ilkley	Ilkley	School	Wheatley Road	240	£20,000
Highfield Court, Oakworth	Worth Valley	Full Length		90	£18,750
Stockinger Lane, Addingham	Craven	Main Street	Mount Pleasant (Micro)	200	£4,000
Fieldway, Ilkley	Ilkley	Full Length	(Micro)	140	£5,000
Shannon Close, Ilkley	Ilkley	Full Length	(Micro)	110	£3,500
Simpson Street, Keighley	Keighley Central	Full Length		60	£10,000
Back Simpson Street, Keighley	Keighley Central	Full Length		80	£15,000
Chantry Drive, Ilkley	Ilkley	Full length		190	£20,000
Royd Ings Avenue	Keighley East	Bend	Patches	200	£30,000
Lister Street, Keighley	Keighley Central	Full Length		300	£37,500
Main Street, Addingham	Craven	Silsden Road	Old Station Way	650	£65,000
Taylor avenue, Silsden	Craven	Full Length		160	£25,000
Lee Lane, Oxenhope	Worth Valley	Moorside Lane	Bodkin lane	470	£60,000
Low Lane, Silsden	Craven	End Section	(Micro)	700	£13,000
Mornington Street, Keighley	Keighley Central	Full Length		200	£17,000
Weston Road, Ilkley	Ilkley	Full Length		125	£15,000
Wharfe View Road, Ilkley	Ilkley	Weston Street	Northern J/O A65	160	£15,000
Slaymaker Lane, Oakworth	Worth Valley	Mackingstone Lane	Bad bend	700	£70,000
Tufton Street, Silsden	Craven	Full Length		200	£45,000
Tuncliffe Place, Silsden	Craven	Full Length		60	£10,000
Wesley Place, Silsden	Craven	Full Length		65	£10,000
Street Lane, East Morton	Keighley East	Section near Highstead		100	£10,000
Langbar Rd / Denton Road, Ilkley	Ilkley	Roundabout		100	£18,750
Scott Lane West, Riddlesden	Keighley East	Dunkirk Rise	Coles Way	240	£15,000
Royd House Grove, Long Lee	Keighley East	Full Length		45	£4,000
Straight Lane, Addingham	Craven	Full Length		860	£55,000
North Dean Road, Keighley	Keighley West	School Entrance	North dean Avenue	400	£75,000
Wells Walk, Ilkley	Ilkley	Full Length		250	£18,750
Kings Road, Ilkley	Ilkley	Easby Drive	Victoria Avenue	300	£37,500
North Street / Chapel Street, Silsden	Craven	Co-op	Pickard Lane	130	£9,000

Appendix 3 – Proposed Programme for Surface Dressing 2017/18 – Keighley Constituency

Site	Ward	Length (m)	From	To
Duke Street, Keighley	Keighley Central	55	Full Length	
Beatrice Street, Keighley	Keighley Central	75	Full Length	
Carleton Street, Keighley	Keighley Central	70	Full Length	
Darley Street, Keighley	Keighley Central	85	Full Length	
Dunkirk Rise, Riddlesden	Keighley East	304	j/o Scott Lane West	j/o Western Ave
Western Ave, Riddlesden	Keighley East	220	j/o Dunkirk Rise	j/o Banks Lane
Dennis Lane, Silsden Moor	Craven	525	j/o Hole Lane	North Yorkshire's District Boundary
Bradley Road, Silsden	Craven	450	a point 30m North West of j/o Bradley Ave	to a point 20m North West of the "Raikes" nursing home
Weatherhead Place, Silsden	Craven	65	Full Length	
Longbottom Avenue, Silsden	Craven	125	Full Length	
Swartha Lane, Silsden	Craven	125	Hawber Lane change point	"Moorfield cottage"
Keighley Road, Steeton	Craven	460	No 15 to	Derestricted / 30 mph (460m east)
Keighley Road, Silsden	Craven	185	Petrol Station	Canal Bridge
6265 Bradford Road, Sand Beds	Keighley East	945	100m east of Swine Lane	50m East of Ent to Dalesway PH
6265 Skipton Road, Keighley	Keighley central	400	j/o Greenhead Road	Beechcliffe Roundabout
Direville Close, Keighley	Keighley Central	140	Full Length	
Williams Drive, Steeton	Craven	65	Full Length	
Williams Road, Steeton	Craven	235	Full Length	
Coppy Road, Steeton	Craven	105	Full Length	
Apple Street, Keighley	Keighley East	30	Full Length	
Pear Street, Keighley	Keighley East	25	Full Length	
North Street, Keighley	Keighley Central	305	j/o High Street	J/o Albert Street
Highfield Street, Keighley	Keighley Central	55	Full Length	
Grafton Road, Keighley	Keighley West	210	j/o Queens Rd	j/o Upper Hird Street
Chandos Street, Keighley	Keighley Central	75	Full Length	
Clover Rise, Keighley	Keighley East	130	Full Length	
Sun Street, Keighley	Keighley Central	60	J/o Worth Way	J/O Beck Street
Mytholmes Lane, Haworth	Worth Valley	445	j/o Spring Row to	j/o Greenfield
Dark Lane, Oxenhope	Worth Valley	570	j/o A6033 Keighley Road	"Lowercroft House"
Jew Lane, Oxenhope	Worth Valley	240	j/o Denholme Road	a point 15m past j/o Back Leeming
Lower town, Oxenhope	Worth Valley	70	house No 16	j/o Best Lane
West Drive, Oxenhope	Worth Valley	120	Full Length	
Height Lane, Oxenhope	Worth Valley	420	j/o Blackmoor Road	for a distance of 420m
Mackingstone Lane, Oakworth	Worth Valley	435	j/o Holme House Lane	j/o Cure Hill

Cure Hill, Oakworth	Worth Valley	150	j/o Mackingstone Lane	30m before j/o Race Moor Lane
Pole Road, near Laycock	Worth Valley	700	j/o Greensykes Road	North Yorkshire's District Boundary
Braithwaite Edge Road, near Laycock	Keighley West	500	house No. 36	j/o Tarn Lane
Tarn Lane, near Laycock	Keighley West	1150	from a point approx 500m east of j/o Back Lane	a point 10m west of j/o Braithwaite Edge Road
Dean Edge Road, near Oldfield	Worth Valley	1100	"Far Deanfields" entrance	j/o Harehills Lane
Harehills Lane, near Oldfield	Worth Valley	120	J/o Dean Edge Road	"Highfield House" entrance
Hob Lane, Stanbury	Worth Valley	410	"The old Silent Inn"	j/o Back Lane
Bridgehouse Lane, Haworth	Worth Valley	220	j/o Belle Isle	j/o Main Street
North Dean Avenue, Keighley	Keighley West	340	j/o Braithwaite Ave	j/o Beacon Hill
Braithwaite Avenue, Keighley	Keighley West	290	J/o Braithwaite Rd	Bankfield Drive
Ridgeway Mount, Keighley	Keighley West	225	Full Length	
Random Close, Keighley	Keighley West	210	Full Length	
Guard House Road, Keighley	Keighley West	230	Full Length	
Springs Lane, Ilkley	Ilkley	110	from a point 25m West of J/o Wheatley Rd	to a point 20m East of j/o Wharfedale Drive
Springs Lane, Ilkley	Ilkley	500	from a point 25m West of J/o Wheatley Rd	Cowpasture Road
Slates Lane, Ilkley	Ilkley	400	from a point 40m East of j/o Coppy Wood Drive, in a westerly direction	for a distance of 390m
Slates Lane, Ilkley	Ilkley	175	from a point 8m East of street light column no 04 (on Slates lane), in an easterly direction	J/O Carters Lane
Carters Lane, Ilkley	Ilkley	620	j/o Slates lane	to a point 60m South-East of Westville House
Valley Drive, Ilkley	Ilkley	380	j/o Backstone Way	j/o Grange Close
The Grove, Ilkley	Ilkley	280	Railway Station	j/o Grove Road
Station Road, Ilkley	Ilkley	170		
A65 Church Street / Leeds Road, Ilkley	Ilkley	660	j/o Lower Wellington Road	j/o Lister Street
Cowpasture Road, Ilkley	Ilkley	165	j/o Crossbeck Road	j/o Wheatley Road
St Marys Close, Ilkley	Ilkley	120	Full Length	
Bank Lane / Haygill Nook, Silsden Moor	Craven	1160	j/o Cringles Lane	Snow Hill farm / NY Boundary
Haygill Nook, Silsden Moor	Craven	220	Full Length	
Kiln Hill Lane, Silsden Moor	Craven	570	j/o Kit Lane	576m to NY Boundary
Greenacres Drive / Woodside, Keighley	Keighley Central	225	Full Length	
Woodside, Keighley	Keighley Central	80	Full Length	
	Total	19,304		

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